



## VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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**To:** The Honorable Members of the Fox Point Village Board

**From:** Scott A. Botcher, Village Manager

**Date:** January 27, 2023

**Re:** **Administrative Report for the Week Ending January 27, 2023**

### ADMINISTRATION

1. Manager and Assistant Manager met with CEO of New Barons Brewing to discuss 2023 beer garden planning.
2. Village Clerk, Village Deputy Clerk and a Special Voting Deputy attending a training on Thursday by Azura in regarding to Dementia.
3. Clerk's staff attended Wisconsin Election Commission training on Wednesday concerning Back to Basics: February Primary.
4. The clerk's office staff received February 21, 2023 Spring Primary ballots on Wednesday afternoon.
5. Clerk's office staff mailed out all February 21, 2023 Spring Primary absentee ballots for requests on file.

### DEPARTMENT OF PUBLIC WORKS

1. Village staff requested the assistance of Whitefish Bay's TV truck to televise a sanitary sewer line where the property manager indicated they have been experiencing frequent basement backups. The televising revealed a large root ball in the property's lateral completely blocking flow and the property manager was informed of the condition.
2. Staff participated in the Beach Drive preconstruction meeting on Monday to discuss logistics and anticipated schedule. The contractor may start work a couple of weeks sooner (in mid to late February) but we are waiting on the results of the revetment stone testing. The contractor was also informed of the planned closure at Brown Deer Road (see below).
3. Bayside is working in conjunction with MMSD to construct a larger sewer main in Brown Deer Road in order to alleviate basement backups in their village. The work was scheduled to be performed over winter with the project estimated to begin the first week of December and, as part of the work, a full closure of Brown Deer Road would be required for about 80 days. The project, unfortunately, was delayed and Bayside quickly became frustrated with the approved traffic control plan and requested the road be closed throughout the duration of the project (about 180 days) and requested all traffic be routed down Green Tree Road from Port Washington to Lake Drive. While this was the scheduled

detour during the original 80-day closure, we have had discussions with the stakeholders on the duration of the closure and have tentatively agreed to the closure. However, staff has requested that our contract for the Beach Drive revetment project be allowed to use Brown Deer Road to Lake Drive and we are waiting to hear back from MMSD whether that would be acceptable.

4. Staff participated in the Port Washington Road water main preconstruction meeting on Thursday.
5. Staff met with representatives from Graef and Moore Construction to discuss their work on other DPW buildings including site layout, sizing, and the like. They have offered to review the report performed in 2019 and provide us with their opinions.
6. DPW staff have been busy with the following:
  - a. Responding to a number of snow events this week.
  - b. Assisting with recycling collections. While the services appear to be improving, whole streets still seem to be missed and we are working through those issues with Waste Management.
  - c. Picking up yard waste and Christmas trees.
  - d. Hauled 104 trailer loads of leaves to be hauled out (approximately 1,000 tons). The contractor who hauled these offsite beneficially reuses the leaves as compost and saves the Village a significant amount of time (up to three weeks) and money (about \$20,000) by removing these at no cost to the Village.
  - e. Performed renewal pruning on the 2022 trees and ward pruning in ward 9.
  - f. Continued with sewer cleaning activities.
  - g. Began repairing/rebuilding some of our A-frame barricades.
  - h. Cleaned trash out of Indian Creek.
  - i. Hauled out fill and hauled in stone.
7. Water utility staff:
  - a. Have been busy investigating a water complaint for an owner on Beach Court.
  - b. Working with Ruekert Mielke to update GIS and make appropriate changes to the as-built documents.
  - c. Received materials to allow staff to add wire and clamps to meter heads.
8. In the shop:
  - a. Replaced the clutch on the Toro utility vehicle.
  - b. Performed equipment maintenance on various pieces of equipment including Packer 6.
  - c. Will be taking delivery of the new water utility van next Tuesday.

## **POLICE DEPARTMENT**

1. Officers responded to a welfare check after a family member reported abuse to a juvenile by the parent. The officers were able to interview the parents and juvenile and did not identify any criminal act occurring. The matter had also been reported to Child Protective Service and the officer will continue the joint investigation.
2. Staff submitted grant applications for supplemental funding for specialty equipment and programs.

3. Officers responded to a report of a dog attack after an unsecured dog left the property and bit another dog walking on the street. The owner of the dog was cited.
4. Officers responded to a report of retail theft at Best Buy after a subject concealed merchandise and left the store without payment. The officers' investigation shows the subject committed the same crime in Caledonia and Mount Pleasant. The officer is continuing the investigation. The subject returned to the store and repeated the crime two days later using the same technique.
5. Officers conducted a traffic stop for a license violation that resulted in the arrest of the driver for operating while revoked. The driver was issued citations for the driving offense and failure to install an ignition interlock device.
6. Officers conducted a traffic stop for an equipment violation that resulted in the arrest of the driver for operating while impaired (drug related) and possession of marijuana. The subject will appear in municipal court.
7. Officers conducted community engagement at the Friendship Circle Café, meeting with customers in the store to discuss community issues.
8. Sergeant Arendt completed a Drug Recognition Expert evaluation for the Shorewood Police Department.
9. Sergeant Brouwer completed training through the Wisconsin Law Enforcement Executive Development Association. Sergeant Brouwer also sits on the executive board for the organization.
10. Staff developed training plans for officers and began the recruitment process for a new police officer.

#### **NORTH SHORE FIRE DEPARTMENT**

1. The Department has finalized a temporary operating plan while Glendale Fire Station 82 is under construction. Truck 82 will move to Milwaukee Fire Station 37 and Med 82 and Battalion 8 will move to Station 84. During this time, the Department will adjust resources in other stations to provide the most appropriate response and coverage with the funding, resources and staff available. Administrative Staff working from Station 82 will be temporarily relocated to conference rooms and temporary offices as available. The Department's Mechanic will temporarily relocate to Station 85 in Bayside. Thank you to both the Brown Deer and Bayside DPWs who have been working with the Department on temporary storage for Department vehicles and equipment.
2. Administrative Staff Meeting was held on Tuesday. Primary discussion was operational changes during the Glendale Fire Station 82 construction. Battalion Chiefs will be briefing their shifts on the specific changes in the coming days.
3. Personnel completed ice rescue refresher training at Lakeshore State Park this week.