



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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To: The Honorable Members of the Fox Point Village Board

From: Scott A. Botcher, Village Manager

Date: December 16, 2022

Re: **Administrative Report for the Week Ending December 16, 2022**

ADMINISTRATION

1. Staff facilitated the regular Village Board meeting on December 13, 2022.
2. Staff facilitated the Building Board meeting on December 14, 2022.
3. Manager attended the North Shore Water Commission meeting on December 14, 2022.

DEPARTMENT OF PUBLIC WORKS

1. DPW staff have been busy with the following:
 - a. Cleaned up piles of branches and woody material from Asplundh who have continued with line clearing activities.
 - b. Performed pothole and cold patching on Bradley and Yates.
 - c. Performed lift station maintenance.
 - d. Installed a street sign post at Port and Bayfield.
 - e. Replaced bent, twisted and damaged street signs.
 - f. Installed a grate in a storm culvert on Regent Road.
 - g. Organized and cleaned up after pavilion rentals.
 - h. Performed tree removals and pruning.
 - i. Cleared plugged culverts after Wednesday's rain event. **Residents are reminded to clear their ditches of leaves and debris so that the culverts and storm sewers do not get plugged. Plugged culverts result in standing water in ditches that creep into yards and the road.**
2. Water utility staff:
 - a. Replaced a water meter on Crossway and, after testing, determined the meter was reading higher than would be expected. An appropriate credit will be determined for the property owner.
 - b. Began compiling information for the PSC report.
 - c. Met with contractors regarding lateral installs on Beach Drive.
 - d. Located the 24-inch water transmission main coming from the treatment plant.
 - e. Discussed a property with a low water meter reading.
3. In the shop:
 - a. Cleaned up the leaf trucks.

- b. Began cleaning all Village trucks and scooters.
 - c. Performed plow equipment maintenance and PM's.
4. Staff met with the Lake Drive consultant (Kapur) to obtain a project update. It is anticipated that staff and Kapur will provide an update to the Village Board at the May or June meeting on the following: the Beach Drive/Lake Drive traffic study, the Lake Drive speed study, crosswalk recommendations, intersection improvements, and drainage and water main improvements and cost estimates. Under the current schedule, Lake Drive could be constructed as early as 2025 so the Village's portion of the water main and storm sewer work will need to be completed in 2024.
5. Staff corresponded with MSA and obtained the Notice of Award for Beach Drive that accepts the alternate bid and removes the path from consideration.
6. Staff participated in a conference call with Ruckert Mielke regarding the 100-year floodplain and LOMR work to be done. We have yet to receive notification from the DNR on the start of the 90-day appeal process but continue to perform work so that we can be ready with our documentation for the appeal. It was determined that our consultant will go through the hydrology/hydraulic evaluation and determine the number of properties, if any, may be able to be removed from DNR's currently proposed 100-year floodplain and make a presentation to the Board discussing alternatives and paths forward. For instance, if only two homes are removed from the 100-year floodplain, the Board may elect to not proceed with the full LOMR and appeal.
7. Staff is still attempting to obtain executed easements for the properties on Beach Drive where water main work is proposed to be installed.
8. The Forester completed and submitted the Tree City USA application.

POLICE DEPARTMENT

1. Sergeant Morelli responded to the officer involved shooting in the city of Waukesha. Sergeant Morelli is a member of the Milwaukee Area Investigative Team and is tasked with investigating officer involved critical incidents.
2. Officer Taylor Field began his field training as a new officer and is taking calls for service, patrolling, and conducting traffic enforcement under the direction of a senior officer.
3. Officers responded to a report of theft after money was taken from their account the same week the account was created. Officers are working with the bank to identify possible suspects.
4. Officers investigated a theft from a USPS mailbox after a resident was advised that a check they mailed was altered and cashed. The officers are working with the postal inspector.
5. Officers assisted a resident with an identity theft occurring in Illinois.
6. Officers responded to assist Glendale police after a pursuit ended with the vehicle crashing in the Milwaukee River. Fox Point officers provided aerial support by checking the riverbanks with a drone.
7. Officers responded to a report of a missing juvenile after a foster child walked away from the residence. The officers worked with the resident and case manager to locate the juvenile.

8. Officers responded to a report of possible elder abuse after a subject presented at the emergency department of Ascension hospital. The adult was suffering from malnourishment and wounds consistent with a lack of physical care. The investigation is ongoing.
9. Officers conducted ongoing foot patrol in the business districts to meet with merchants and deter holiday related crime.
10. Chief Freedy met with the police commission regarding an upcoming retirement and recruitment for the position. The commission conducted candidate interviews.

NORTH SHORE FIRE DEPARTMENT

- Fox Point, Bayside, and Glendale approved resolutions to expend funds on the reconstruction of Fire Station 82 and to reimburse the City of Glendale for funds related to borrowing for the Fire Station 82 project. Shorewood and Brown Deer will take up the resolutions next week.
- Staff has begun identifying sites for temporarily re-locating crews and apparatus from Fire Station 82 during construction.
- All personnel assigned to the Operations Division attended training this week on responsibilities of a "Person In Charge" on all transporting ambulances. This program will take effect January 1, 2023.
- Bayside Communications Center (BCC) Telecommunicator Paige Moss was recognized at the Bayside Village Board Meeting on Thursday evening for her work to provide CPR instructions to a 911 caller that resulted in the man's life being saved. Providing CPR instructions is part of the newly implemented Emergency Medical Dispatch Protocols implemented at BCC this Fall.
- The Fire Commission will meet next week to review candidates for upcoming promotions to Captain, Lieutenant, and Heavy Equipment Operator.