



## VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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**To:** The Honorable Members of the Fox Point Village Board

**From:** Scott A. Botcher, Village Manager

**Date:** March 18, 2022

**Re:** Administrative Report for the Week Ending March 18, 2022

### ADMINISTRATION

1. Staff facilitated the Special Pilot Community Enhancement Grants Committee meeting on March 16.
2. Assistant Manager took part in WCMA Scholarships and Awards Committee on March 14.
3. Assistant Manager took part in WCMA Emerging Leaders Committee on March 18.
4. 2022 Spring Election Absentee Ballots were prepared, stuffed, and mailed out by the clerk's office on Tuesday and continue to be mailed out daily.
5. In-person Absentee Voting (early voting) begins on Tuesday, March 22, 2022 at 8:00 a.m. and runs through April 1, 2022 during work hours; Extended hours are on Thursday, March 31, 2022 until 5:00 p.m. and Friday, April 1, 2022 until 5:00 p.m.
6. Special Voting Deputies conducted registration and absentee voting on Tuesday at 10:00 a.m. at Azura in Fox Point.
7. Pre-test of voting equipment took place on Friday by the clerk's office for the 2020 Spring Election.
8. Village Manager attended special North Shore Water Commission meeting.
9. Village Manager attended North Shore Managers meeting.

### DEPARTMENT OF PUBLIC WORKS

1. As an update to the boiler issue reported last week, the third of the three boilers failed earlier this week leaving the downstairs, board room, kitchen, elevator mechanical room and engineer's area all without heat. Repairs are being effectuated and long-term alternatives evaluated.
2. Someone installed a private sign on one of our public sign posts and used security screws so the sign could not be easily removed. **Staff will be removing the sign and want to remind residents that the signs and sign posts are the property of the Village of Fox Point and any signs installed by private parties will be promptly removed.**
3. Staff met with the consultant for the 2022 road and utility project to finalize details for Port Washington Road and Wye Lane and to further discuss Bradley Road. Given the additional work needed for Bradley Road (coordination with Union Pacific and We Energies and laying out the path), staff elected to bid this year's project in two phases: Port Washington and

- Wye will be opened on March 31 and the bid opening for Bradley Road is yet to be determined as we work through finalization of details for that portion of the project.
4. With respect to Bradley Road, staff received a notification from the Office of Commissioner of Railroads that they initiated an action regarding the signalization of the tracks. Staff had a conference call with a representative from OCR and learned more details:
    - a. The action was initiated due to the outdated and aging signals at the intersection.
    - b. They are looking to replace the signals with arms and noted that the costs would be a share of state and federal funds to pay for the work. However, the work will not be done until 2024 or 2025.
    - c. As a result of this action, the crossing at the railroad tracks may take on the nature of a paved shoulder until the signalization improvements are made and, at that time, the entire crossing would be modified to include the proposed pedestrian path. We will still need to work with OCR and UP on this matter because we would then request that the signals be moved further from the edge of traveled way.
  5. Staff met with our consultant on the drainage projects proposed for the Portage and Bywater areas and developed a preliminary plan of attack to gather the additional survey data and complete the designs and bid/contract documents.
  6. Staff continues to coordinate with the private property owners along the Beach Drive shoreline to share with them the proposed cross section and plans and obtain their concurrence prior to submittal to the DNR.
  7. Staff were busy with installing mailbox posts, sewer cleaning, tree removals, temporarily fixed the fence along the Village property (partially blown over in the winds this past weekend), and collecting yard waste.
  8. Mechanics performed preventative maintenance, made repairs to the excavator, obtained a trade in estimate for the front-end loader, did PMs on the lift stations on Beach.
  9. Coordinating pool opening activities.
  10. Staff participated in first-aid, CPR, and confined space entry training in addition to lockout/tagout procedures and blood-borne pathogens.
  11. Water utility staff coordinated large meter testing this week and participated in the meetings with our consultant regarding this year's project.

### POLICE DEPARTMENT

1. Officers conducted a traffic stop for a license violation which resulted in the arrest of the driver for an outstanding warrant from the Butler police department. The driver was issued a citation for the local violation and was released after being booked and satisfying the requirements of the arrest warrant.
2. Officers responded to assist River Hills police after a burglary suspect fled the scene on foot. Fox Point officers provided assistance by establishing a scene perimeter and a Fox Point officer located the burglary suspect approaching their location. The subject was taken into custody and turned over to River Hills for further investigation and criminal prosecution.
3. Officers investigated a case referred to the department by the Milwaukee Child Protective Services staff. The case remains open as the officer conducts further investigation into the complaint and conducts interviews.

4. Officers responded to a report of a theft after a resident from a multi-family residence noticed personal property had been taken from a storage location without permission. The officer noted damage to the storage locker consistent with forced entry. The investigation remains open as the officer reviews security video and attempts to identify suspects.
5. Officers responded to a report of disorderly conduct after two subjects were observed arguing and throwing items from a vehicle. The officer located one of the subjects from the incident and determined the other person had left in the vehicle. The officer investigated the matter, determined that a verbal dispute had occurred and one person was left at the location after the dispute. The officer issued a citation for damage to property to the person who left.
6. Officers investigated a possible fraud after a resident came into the station to report an unauthorized transaction on their debit card. The officer investigated the matter and will not take any further action until more information is made available, as this may be a civil debt collection action.
7. Officers met with citizens who came to the department to turn in unwanted ammunition and firearms. The items will be turned over to the Wisconsin Crime Laboratory for destruction at a later date.
8. Staff completed the upfitting and transition of equipment to new patrol vehicles. The capital purchase of squad cars for 2022 resulted in the final transition to the new branding for the vehicles. All marked vehicles are now white with the new logo / branding.
9. Officers responded to a neighbor trouble complaint after a subject was harassing contractors updating a recently purchased property. The officers resolved the matter and counseled the resident on the consequences of continued interaction with the contractors.

## NORTH SHORE HEALTH DEPARTMENT

### **NSHD Healthy Highlight 3/16/22: Spring Safety**

#### ***Spring Safety Tips***

1. Be on the lookout for areas of wet pavement. Spring may be just around the corner, but this time of year, the pavement could be wet or icy.
2. Don't forget the sunscreen. We often forget that UV rays from the sun can be damaging in the late winter.
3. Dress appropriately for the weather and wear sturdy shoes.
4. Cross at marked intersections and make sure traffic is clear prior to entering the cross walk.

#### ***Alcohol and Substance Use Tips***

1. Eat and stay hydrated
2. Don't leave drinks unattended
3. Stay with your group and don't go off alone

4. Know the signs of an alcohol emergency. If a person is unconscious, semi-conscious, or unresponsive, check for symptoms of drug or alcohol overdose:
  - a. Cold, clammy skin
  - b. Unconsciousness
  - c. Slowed or irregular breathing
  - d. Vomiting, if especially unconscious/passed out

## First Day of Spring

March 20<sup>th</sup> is the first day of Spring AND International Happiness Day. This past weekend, we gained an extra hour of daylight when the clocks sprung ahead. Take a moment if you can today, to reflect on what makes you happy #internationaldayofhappiness

However, if you or someone you know is struggling with depression, don't hesitate to seek help. Contact your medical care provider or NAMI.

The NAMI HelpLine can be reached Monday through Friday, 10 a.m. – 10 p.m., ET.

1-800-950-NAMI (6264) or [info@nami.org](mailto:info@nami.org)

## KICK 🚭 BUTTS 🚭 DAY - THIRD WEDNESDAY IN MARCH

FAST FACTS ABOUT SMOKING, from [Do Something!](#)

1. About 8.6 million people in the US have at least 1 serious illness caused by smoking.
2. In the US, smoking is the cause of 1 in 5 deaths, annually.
3. About 1.69 billion pounds of butts end up as toxic trash each year, making cigarettes the most littered item on Earth.
4. A single cigarette contains over 4,800 chemicals, 69 of which are known to cause cancer. Secondhand smoke contains over 7,000 chemicals, including 70 cancer-causing chemicals.

## LOOKING FOR HELP TO QUIT SMOKING?

DHS is committed to helping Wisconsin residents who use tobacco and want to quit, including communities disproportionately affected by tobacco use.

**People who need support to quit smoking can call toll free at 1-800-Quit-Now**

**READ OUR SPRING NEWSLETTER** FOR SPRING HEALTH & WELLNESS INFORMATION, TO LEARN ABOUT LOCAL EVENTS, AND TO STAY UPDATED ON THE WORK OUR DEPARTMENT IS DOING IN THE COMMUNITY.

## **UPCOMING BLOOD PRESSURE SCREENING (WALK-INS WELCOME – NO APPOINTMENT NECESSARY):**

- **NSHD Shorewood Office:** 2010 E Shorewood Blvd. 4th Wednesday of the month from 3:30 p.m. to 4:30 p.m.
- **Lydell Community Center:** 5205 N Lydell Ave, Whitefish Bay. April 20 from 1:00 pm to 2:00 pm