



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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To: The Honorable Members of the Fox Point Village Board
From: Scott A. Botcher, Village Manager
Date: February 11, 2022
Re: **Administrative Report for the Week Ending February 11, 2022**

ADMINISTRATION

1. Staff facilitated the Village Board meeting on February 8, 2022.
2. Village Manager attended the North Shore Water Commission meeting on February 9, 2022.
3. Staff facilitated the Building Board meeting on February 9, 2022.
4. Staff facilitated the Board of Appeals meeting on February 10, 2022.
5. Assistant Manager redesigned the Make a Payment button to offer direct payment links on the Village website.
6. Ice Rink was closed February 8 through 11 due to warm weather and precipitation.
7. Village Manager participated in statewide Urban Alliance Finance meeting.
8. Staff met with financial institutions as part of banking service reviews.
9. Village Manager participated in North Shore Water Commission meeting.
10. Village Manager met with MATC re: potential employee workplace training.
11. Treasurer and Accounting Financial Manager attended Associated Bank Connect Demo meeting on Tuesday afternoon.
12. The clerk's office met with an election inspector for a one-on-one election training on Wednesday.
13. Clerk's office held the last week of in-person absentee voting with extended hours through Friday afternoon at 5:00 p.m.
14. Late voter registrations were taken in-person in the clerk's office until the deadline of Friday at 5:00 p.m.
15. Village treasurer staff sent reconciled electronic files for lottery and gaming credit claims to Milwaukee County Treasurer's Office.
16. Final supplies and documents were prepared by the clerk's office for the Spring Primary on Tuesday, February 15, 2022.

DEPARTMENT OF PUBLIC WORKS

1. On Friday, February 4, water utility staff were informed by North Shore Water of a spike of approximately 300,000 gallons per day in water usage beginning on January 12. Staff noticed standing water in a drainage channel south of Bergen (east of Port Washington

- Road). Staff were able to estimate that the leak was on Port Washington Road somewhere between Bergen and Walgreen's. The leak was a complete crack around and was repaired before the end of the day.
2. Water utility and DPW staff also repaired a water main leak that occurred on Yates Road just north of Green Tree Road on Friday.
 3. Staff is working with our consultants on the 2022 projects (road and utility, Beach Drive, and sanitary/storm). As noted last week, a PIM will be held on February 17 with interested stakeholders and residents along Bradley Road to solicit input on a proposed sidewalk/paved shoulder.
 4. Preliminary drawings were submitted to the DNR for the Beach Drive project in hopes that they will provide input on the project before the end of the month.
 5. Staff is working with MMSD on a proposed private property infiltration and inflow project and is waiting for MMSD to approve the work plan and proposed drawings/specifications prior to advertising for bids.
 6. DPW staff continue to be busy with the following:
 - a. Trimming the trees and bushes/shrubs along Lake Drive between Green Tree and Bell Road.
 - b. Yard waste collections.
 - c. Splitting wood for the skating rink.
 - d. Began sewer cleaning the south half of the Village on Thursday. This will continue for the next few weeks.
 - e. A salting event Thursday into Friday.
 7. Staff sent a letter to the DOT formally requesting that they include bike lanes and crosswalks in the Lake Drive design and construction costs. The DOT appears more receptive to covering the construction costs associated with the bike lanes and crosswalks (where previously they indicated they had no interest whatsoever in such improvements) but nothing has been finalized yet.
 8. In the shop:
 - a. We were informed that the build on the truck we ordered in 2021 has been postponed yet again from this past January to March.
 - b. Performed PMs on a packer and pickups.
 - c. Worked with the vendor on one of our scooters (gear box) that is being repaired under warranty.
 - d. Received a quote to upgrade some of the HVAC pipe supply lines and will solicit other quotes as well. The quotes are being sought due to the leak that developed a couple of months ago between the Building Inspector's office and the Water Utility office. In essence, it was determined that as the pipes pass through the concrete floor they have a greater likelihood of thinning out leading to a break or leak. We would rather be proactive in replacing these lines than reactive.
 9. Staff participated in a conference call with Waste Management and they have agreed to provide a credit of \$5,000 to the Village for assistance we provided in picking up recyclables in January.
 10. Staff received word from the DNR that our Urban Nonpoint Source Grant report submitted a couple of months ago for the Greenvale project was in good shape and that only a few supporting documents (invoices, etc.) were needed. These were sent to the DNR this week and it is our hope that the reimbursement will be sent to the Village within the next month.

POLICE DEPARTMENT

1. Officers responded to a report of a burglary at a residence. The officers discovered forced entry to the property and drawers had been gone through. The officers are working with the resident to identify what, if anything, was taken. The investigation remains open as the officers canvass the area and attempt to identify suspects.
2. Officers responded to a report of theft after a resident discovered their unlocked vehicle had been entered while parked in a parking lot of a business. The resident's wallet was taken and credit cards were used in the City of Milwaukee. The investigation remains open as the officer attempts to identify suspects and reviews surveillance footage.
3. Officers provided assistance to the Wisconsin State Patrol after they conducted a traffic stop on a stolen vehicle. The driver was arrested by the WSP and transported to the Fox Point police department for processing and subsequent release.
4. Officers responded to assist Brown Deer police after their officers responded to a report of shots fired at an apartment complex. Fox Point officers provided assistance coordinating the response from the command post, interviewing neighbors, and providing tactical support on the scene.
5. Captain Dubnicka and Chief Freedy attend the Wisconsin Police Leadership Foundation conference. The conference covered leadership topics as well as providing legal updates, training on critical thinking, and a major case review (Jayme Closs kidnapping).
6. Officer Wiesmueller responded to a call out as a member of the Milwaukee Area Investigative Team.
7. Officers provided assistance to a citizen who arrived at the station requesting police help with a spouse who is suicidal. The officers were able to locate the subject in Milwaukee and coordinate with the sheriff's office to check on the person's welfare.
8. Staff conducted meetings with other north shore agencies on emergency response plans.

NORTH SHORE HEALTH DEPARTMENT

NSHD Healthy Highlight 2/9/22: Prevent opioid harm. It starts with real talks.

Now, more than ever, it is time to talk about opioids, including prescription painkillers, heroin, and fentanyl. Deaths from opioid overdoses are at an all-time high in Wisconsin. More people die of opioid overdoses in Wisconsin each year than car crashes.

Opioids are a class of legal and illegal drugs that produce a pleasurable effect on the brain and body, although the effect is different for each person who uses opioids. Opioids are used in many ways. A health care professional may prescribe them as part of a treatment plan following an injury or surgery. Opioids also may be used in nonmedical ways. Some people may use opioids to cope with painful emotions, trauma, or other life experiences. Opioids are addictive and can be very dangerous.

Learn more about opioids and why they are dangerous: www.dhs.wisconsin.gov/opioids/facts.

Go to doseofrealitywi.gov for information to prevent and reduce the risks of opioid use through real talks or open and honest conversations about the dangers. The Dose of Reality website also features information on how to provide support to people you care about before risks develop, and how to get help to those who need it.

The Dose of Reality website is a product of the Wisconsin Department of Health Services and the Wisconsin Department of Justice.

Signs of an overdose:

- Unresponsiveness or unconsciousness.
- Slowed or stopped breathing.
- Snoring or gurgling sounds.
- Cold or clammy skin.
- Discolored lips or fingernails.

Call 911 immediately if you think someone is experiencing an opioid overdose.

Learn how to respond to an overdose: www.dhs.wisconsin.gov/opioids/overdose

Article & information from Wisconsin Department of Health Services.

FEBRUARY IS BLACK HISTORY MONTH

We're celebrating Black History Month, along with the Office of Minority Health (OMH) at the U.S. Department of Health and Human Services (HHS), by highlighting the work Black leaders have championed for public health and medicine.

Did you know?

- In 1988 Dr. Patricia Bath became the first Black female doctor to receive a medical patent. Her patented work to help improve the eyesight of visually impaired individuals reminds us to ensure inclusivity in medical product development.
- Blood transfusions save millions of people in the U.S. every year. This Black History Month we honor Charles Richard Drew whose work in blood banking and logistics helped make this possible.
- Dr. Helen Dickens became the first Black woman admitted as a fellow to the American College of Surgeons. Throughout her career, she helped her colleagues address patients' experiences, beliefs, & preferences.
- This Black History Month we honor Dr. Jane Wright's focus on patient care that helped improve and advance chemotherapy techniques. Her contributions help us understand how patient response is vital to effective cancer treatment.

Visit minorityhealth.hhs.gov/bhm to find additional information, tools, and resources to honor Black History Month this February.

- ***We welcome Tyler Burkart to the Village of Brown Deer as the new Village Manager.***
[Read more](#)
- We were able to supply additional N95 masks to our area libraries to distribute this week. Brown Deer Library, Shorewood Library and North Shore Library still have masks available!
- Our nurse supervisor, Kathleen Platt, continues to serve as our Interim Health Officer.

Projects at NSHD

1. **Community Health Assessment:** We have started our Community Health Assessment (CHA), which is completed every five years at local health departments to identify the most important areas of focus moving forward. The CHA informs the creation of the Community Health Improvement Plan (CHIP), which guides the work of our department. Public input is an essential component of the CHA and helps us to develop goals and programs that meet the needs of our North Shore communities. Watch for future communications about completing the community health survey. Learn more about why local health departments perform Community Health Assessments every five years: [DHS Website](#).

Among the notable health observances in February, are [American Heart Month](#) and [National Children's Dental Health Month](#). This week we observe the following health days:

- February 9 – [Toothache Day](#). Dental hygiene is important for your overall health. Don't ignore a toothache.
- February 14 – [National Donor Day](#). Being an organ donor improves the lives of others through transplantation, therapy, research, and education. [Sign up to be a donor in Wisconsin](#).
- February 6-12 – [Burn Awareness Week](#).

COVID-19 VACCINATIONS AND TESTING:

Complaint or concern about a COVID-19 testing experience? Wisconsinites can direct complaints about a COVID-19 testing experience to the DHS Office of Inspector General by calling 877-865-3432 or reporting [online](#).

Get free at-home COVID-19 tests: Every home in the U.S. is eligible to order 4 free at-home COVID-19 tests. The tests are completely free. Orders will usually ship in 7-12 days. Order them here: www.covidtests.gov. Need help placing an order for your at-home tests? Call 1-800-232-0233 (TTY 1-888-720-7489).

1. Find a vaccine location near you: Vaccines.gov: call 1-800-232-0233 or visit vaccines.gov
2. Visit our website for updates on testing ([COVID19 Testing \(nshealthdept.org\)](http://COVID19 Testing (nshealthdept.org))) and vaccination ([Vaccine Information \(nshealthdept.org\)](http://Vaccine Information (nshealthdept.org))) locations.
3. Wisconsin Immunization Registry: Those in Wisconsin can visit [Public Immunization Record Access webpage](#) for their vaccination records.

CURRENT COVID-19 GUIDELINES:

Wisconsin Department of Health Services – [Visit their website](#) for guidance on isolation and quarantine. Additional information can be found on the [CDC website](#).

Our department does not have the capacity to follow-up with all new COVID-19 cases. If you have tested positive, please stay home for at least 5 days. If you have no symptoms, or your symptoms have resolved after 5 days, you can then leave your house, but you should continue to wear a mask for another 5 days. If you were exposed to someone who tested positive, follow the [new CDC guidelines](#) for quarantine.

Tested positive with an at-home test? We encourage you to follow isolation and quarantine guidelines as if you tested positive with a laboratory-confirmed test, but we are unable to track at-home tests. It is not necessary to report positive at-home test results to the health department. Although at-home COVID-19 tests are convenient and can provide quick results, a second test from a health care provider

or at a community testing site is necessary for travel purposes, shortening or exempting you from quarantine, and most other official public health decisions. [Learn more about at-home tests.](#)

UPDATED MASK RECOMMENDATIONS: *Masks are currently recommended in indoor public settings for everyone, regardless of vaccination status.* The weekly update regarding COVID-19 community transmission level in the North Shore and Milwaukee County can be found on our [website](#).

Don't throw out your N95/KN95 masks after one use! They can be cleaned and reused five times before it is time to discard them.

WISCONSIN IMMUNIZATION REGISTRY: Are you traveling and need proof of vaccination? If you cannot locate your vaccine card and you were immunized in Wisconsin, visit the [Wisconsin Immunization Registry](#) for a copy of your COVID-19 vaccine history.

IMMUNIZATIONS (NON-COVID, APPOINTMENT REQUIRED):

We provide vaccinations for individuals who are underinsured or uninsured, including infant and child routine immunizations and those required for school. Please call us at 414-371-2980 to find out what vaccines we have available and to make an appointment during our immunization clinic hours:

Brown Deer Office

1st Tuesday of the month • 7:30-9am
3rd Tuesday of the month • 3:30-5pm

Shorewood Office

2nd Wednesday of the month • 3:30-5pm
4th Wednesday of the month • 7:30-9am

If these days/times do not work for you, we will do our best to accommodate you at another time.

Still need a flu shot? Call 414-371-2980 to schedule an appointment. Anyone 18 and under can get a flu shot for \$10 at NSHD through February 18th!

UPCOMING BLOOD PRESSURE SCREENING (WALK-INS WELCOME – NO APPOINTMENT NECESSARY):

- **NSHD Shorewood Office:** 2010 E Shorewood Blvd. 4th Wednesday of the month from 3:30 p.m. to 4:30 p.m.
- **Lydell Community Center:** 5205 N Lydell Ave, Whitefish Bay. February 16, March 16, and April 20.
- **Lois & Tom Dolan Community Center:** 4355 W. Bradley Rd, Brown Deer. 1st Wednesday of the month from 12:15 p.m. - 1:00 p.m.