



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL  
7200 N. SANTA MONICA BLVD.  
FOX POINT WI 53217-3505  
414-351-8900  
FAX 414-351-8909

**To:** The Honorable Members of the Fox Point Village Board  
**From:** Scott A. Botcher, Village Manager  
**Date:** January 28, 2022  
**Re:** Administrative Report for the Week Ending January 28, 2022

**ADMINISTRATION**

1. Assistant Manager held meetings with pool management staff on January 24 and 26.
2. Assistant Manager scheduled additional vendors through the remainder of the ice rink season, weather permitting. Vendor spaces are full on Saturdays. Friday and Sundays have vendor availability.
3. Manager and Assistant Manager attended National Incident Management System training on Thursday, January 27.
4. Spring primary election absentee ballots arrived on Monday in time to prepare for the mailing of any absentee ballot requests on file in the clerk's office.
5. Village of Fox Point Special Voting Deputies conducted in-person, the first Azura Memory Care Facility voter registration and absentee voting on Tuesday.
6. Any absentee ballot requests on file were mailed on Tuesday morning by the clerk's office prior to the deadline.
7. The last day for voter registration by mail, online or via fax was on Wednesday; all voters wishing to register as of Thursday must come in person to the clerk's office for late registration.
8. WMCA President - Fox Point Deputy Clerk Treasurer and Village Clerk – WMCA Conference Co-Chair attended the 2022 WMCA Annual Conference meeting on Wednesday afternoon.
9. WMCA President and Deputy Clerk Treasurer attended the IIMC District meeting last Friday.
10. Pre-test of election equipment for the spring primary election was completed on Friday by the clerk's office.

**DEPARTMENT OF PUBLIC WORKS**

1. The Village Forester compiled the 2021 Activities Report for the Tree Commission. His report is appended to this administrative report. The Forester, as can be seen from the report, is quite busy throughout the year and is an asset to the Village with his knowledge and expertise.

2. The Village received a reimbursement check in the amount of approximately \$63,000 for the Beach Drive coastal resiliency project. The reimbursement represents 75% of the design fees incurred during the quarterly period that ended October 15, 2021.
3. The Village should also be receiving reimbursement of approximately \$22,000 from the DNR in the next week for the lead lateral work that was performed in 2021.
4. Staff participated in conference calls with MSA and Anchor QEA regarding the Beach Drive coastal resiliency project and had a long virtual meeting with the DNR on Tuesday.
5. Staff also developed a preliminary schedule for the 2022 road and utility project, are planning a PIM for February 17 and a bid opening on March 31 so the contract can be awarded at the April Village Board meeting.
6. Staff and the Forester responded to a request from the Police Department to assess the damage to trees that had occurred from a car accident on Lake Drive.
7. Staff has been fielding phone calls from CBRFs and condo owners regarding garbage collection this year. While certified letters were sent to the owners/managers at the listed property addresses, it appears some owners did not plan accordingly.
8. DPW staff have been busy with yard waste collection, tree pruning, collecting Christmas trees, and attending to the ice rink.
9. DPW staff responded to three separate snow events over the weekend.
10. Water utility staff worked to input lateral information into GIS, re-marked the utility locations for the 2022 road and utility project, organized old maps in the office, and restocked inventory in cold storage.

### **POLICE DEPARTMENT**

1. Officers responded along with North Shore Fire Rescue for a report of a personal injury accident. The driver was extricated from the vehicle and subsequently transported to Froedtert Hospital by Flight for Life due to the mechanism of injury and prolonged extrication time. The accident was investigated by Fox Point officers with assistance from Wisconsin State Patrol.
2. Officers responded to a report of disorderly conduct at McDonalds. The call was related to a battery arrest from the previous day. Officers identified the subjects involved and determined that the fired employee was waiting for the other employee to exit the store. The subject was advised to leave the property and the matter was resolved without further incident.
3. Officers responded to a report of disorderly conduct at a business that happened on a previous date. A customer had come into the business and missed their scheduled appointment. When the staff were unable to accommodate the customer, they became visually upset and knocked over a display in the lobby. The customer has been banned from the business and a revocation of consent form was filed. The customer will be arrested for trespass if they return.
4. Officers assisted a resident after they were the victim of fraudulent charges on their credit card. The bank refunded all of the fraudulent charges so the resident did not want any further investigation into the fraud. The officer was able to assist the resident in protecting their identity by providing resources and information.

5. Officers responded to a report of package thefts at an apartment building after management personnel identified missing packages. The management personnel shared surveillance video with the officer showing two subjects enter the building lobby and remove packages. The investigation remains open as the officer attempts to identify the subjects.
6. Officers assisted a resident who reported identity theft after their information was used to obtain funds from the Department of Workforce Development. The resident did not suffer any financial loss and information as provided to assist in protecting their identity.
7. Sergeant Arendt began an extended management training program conducted locally by Northwestern University. The School of Police Staff and Command prepares mid-level management personnel for career advancement and provides an in-depth instruction on management / leadership functions within an organization. This training program has historically been a requirement for all police sergeants to attend after being promoted.
8. Staff continued to work on grant submissions and completed the responses to federal agencies to receive awarded funds.

## **NORTH SHORE HEALTH DEPARTMENT**

### **NSHD Healthy Highlight 1/26/22: January is National Radon Action Month**

*About 1 out of 10 homes in Wisconsin has high radon levels.*

**What is radon?** A cancer-causing radioactive gas that comes from the natural breakdown of uranium in soil, rock, and water. You cannot see, smell or taste radon. It can get into any type of building and cause radon exposure.

***Radon is dangerous, which is why home testing is recommended.*** Radon is the second leading cause of lung cancer in the United States. Smoking combined with radon is a serious health risk. If you live in a home with high radon levels, smoking raises your risk of lung cancer by 10 times ([Source](#)). It is critical to test your home for radon, and if the radon level is elevated, action should be taken to lower it. Radon testing information: [www.dhs.wisconsin.gov/radon/radon-results](http://www.dhs.wisconsin.gov/radon/radon-results)

We sell short-term radon test kits at both of our health department offices for \$7, cash or check. Call 414-371-2980 for more information.

The Shorewood Public Library has two radon test meters that are available for checkout. Head to the Shorewood Public Library at 3920 Murray Ave or call the library at 414-847-2670 to reserve a testing kit. Anyone with a library card is able to rent the test meters.

Find other places that sell kits by contacting your local radon information center: [www.dhs.wisconsin.gov/radon/infocenters](http://www.dhs.wisconsin.gov/radon/infocenters)

The Wisconsin DHS website has many great radon resources, including information on radon mitigation if your home tests high for radon: [www.dhs.wisconsin.gov/radon](http://www.dhs.wisconsin.gov/radon).

Radon levels can vary based on where you live. View this interactive map to see indoor radon test results across Wisconsin: [Wisconsin Indoor Radon Test Results \(arcgis.com\)](https://arcgis.com)

Radon 101 video: <https://youtu.be/50fX56kZiww>

## WHAT HAS THE NSHD BEEN WORKING ON?

- **HOT OFF THE PRESS!** Our quarterly newsletter is now available. It is full of great information for North Shore residents, including wellness tips, mental health resources, library events, radon awareness and blood donation information, to name a few topics covered.
  - Read it here: [Winter 2022 North Shore Health Department Newsletter](#)
  - If you are not signed up to receive our newsletters, you can subscribe [here](#).

## COVID-19 INFORMATION

### **COVID-19 VACCINATIONS AND TESTING:**

**1/25/22 Press Release WI DHS – COVID-19 testing updates:** [www.dhs.wisconsin.gov/news/releases](http://www.dhs.wisconsin.gov/news/releases)

**Complaint or concern about a COVID-19 testing experience?** Wisconsinites can direct complaints about a COVID-19 testing experience to the DHS Office of Inspector General by calling 877-865-3432 or reporting [online](#).

**Many new testing sites are opening up. Concerned about a testing site being legitimate?** Use the following guidelines to help protect you from a site that may not be legitimate.

- **Don't pay cash.** Most insurance will cover the cost of COVID-19 testing. Medicaid and the Children's Health Insurance Program (CHIP) also cover COVID-19 testing. Ask a provider if they accept health insurance.
- **Do not provide your personal information.** Providers that ask for your Social Security number, passport, driver license, or other personal information may be involved in identity theft scams. However, providers may ask for your ID to verify your information if they are intending to bill insurance.
- **Ask when and how you will get your results.** Testing providers should tell you when you will receive results, or at least provide a range, such as 2-3 days. They should also explain how you will receive results, such as by email, mail, or phone.
- **Ask about certification.** The federal government assigns a Clinical Laboratory Improvement Amendments (CLIA) number to approved COVID-19 testing facilities that perform rapid onsite testing. You can learn in advance whether a testing lab has a CLIA number by typing in the lab name. The lab name will pop up if they've been assigned a CLIA number.
- **Confirm that results will be reported.** Find out if the testing provider reports COVID-19 test results to state and federal agencies, which they are required to do.
- **Buy FDA-authorized COVID-19 tests.** Only purchase testing kits from reputable companies and be on the lookout for copycat company names with suspicious websites or spelling errors.

**Get free at-home COVID-19 tests:** Every home in the U.S. is eligible to order 4 free at-home COVID-19 tests. The tests are completely free. Orders will usually ship in 7-12 days. Order them here: [www.covidtests.gov](http://www.covidtests.gov).

1. Find a vaccine location near you: Vaccines.gov: call 1-800-232-0233 or visit [vaccines.gov](https://www.vaccines.gov)
2. Visit our website for updates on testing ([COVID19 Testing \(nshealthdept.org\)](https://www.nshealthdept.org/COVID19-Testing)) and vaccination ([Vaccine Information \(nshealthdept.org\)](https://www.nshealthdept.org/Vaccine-Information)) locations.
3. Wisconsin Immunization Registry: Those in Wisconsin can visit [Public Immunization Record Access webpage](https://www.wisconsin.gov/immunization) for their vaccination records.

**CURRENT COVID-19 GUIDELINES:**

Wisconsin Department of Health Services – [Visit their website](#) for guidance on isolation and quarantine. Additional information can be found on the [CDC website](#).

**Our department does not have the capacity to follow-up with all new COVID-19 cases.** If you have tested positive, please stay home for at least 5 days. If you have no symptoms, or your symptoms have resolved after 5 days, you can then leave your house, but you should continue to wear a mask for another 5 days. If you were exposed to someone who tested positive, follow the [new CDC guidelines](#) for quarantine.

**Tested positive with an at-home test?** We encourage you to follow isolation and quarantine guidelines as if you tested positive with a laboratory-confirmed test, but we are unable to track at-home tests. It is not necessary to report positive at-home test results to the health department. Although at-home COVID-19 tests are convenient and can provide quick results, a second test from a health care provider or at a community testing site is necessary for travel purposes, shortening or exempting you from quarantine, and most other official public health decisions. [Learn more about at-home tests](#).

**UPDATED MASK RECOMMENDATIONS:** *Masks are currently recommended in indoor public settings for everyone, regardless of vaccination status.* The weekly update regarding COVID-19 community transmission level in the North Shore and Milwaukee County can be found on our [website](#).

**WISCONSIN IMMUNIZATION REGISTRY:** Are you traveling and need proof of vaccination? If you cannot locate your vaccine card and you were immunized in Wisconsin, visit the [Wisconsin Immunization Registry](#) for a copy of your COVID-19 vaccine history.

**IMMUNIZATIONS (NON-COVID, APPOINTMENT REQUIRED):**

We provide vaccinations for individuals who are underinsured or uninsured, including infant and child routine immunizations and those required for school. Please call us at 414-371-2980 to find out what vaccines we have available and to make an appointment during our immunization clinic hours:

**Brown Deer Office**

1st Tuesday of the month • 7:30-9am  
3rd Tuesday of the month • 3:30-5pm

**Shorewood Office**

2nd Wednesday of the month • 3:30-5pm  
4th Wednesday of the month • 7:30-9am

*If these days/times do not work for you, we will do our best to accommodate you at another time.*