



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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To: The Honorable Members of the Fox Point Village Board
From: Scott A. Botcher, Village Manager
Date: April 23, 2021
Re: **Administrative Report for the Week Ending, April 23, 2021**

ADMINISTRATION

1. Please visit the North Shore Health Department website for all COVID and other health related information. <https://www.nshealthdept.org/>
2. Clerk's office prepared, posted and mailed out Board of Appeals notices in regard to BOA Case 2021-03, Maple Dale Indian Hill School requesting a variance for a generator.
3. Village Clerk participated in new Wisconsin Election Commission notice reviews for all notice types.
4. 2020 Expenditure Restraint Budget Worksheet (Form SL-203) has been filed by the Treasurer's Office with the WI Department of Review today.
5. Staff met with new Trustee Catie Knight to welcome her and review policies and procedures.
6. Staff met to review capital requirements for 2021.
7. Village Manager participated in MADACC audit review and acceptance.
8. Village Manager chaired special meeting of North Shore Water Commission.
9. Staff met with Baird to review Village amortization schedules.
10. Staff attended cyber security workshop.
11. Staff continues to hire for the 2021 Pool season.

DEPARTMENT OF PUBLIC WORKS

1. DPW will hold a public information meeting for the 2021 road and utility project on Monday, April 26 at 7:00 pm. The Zoom link is below and notice has been posted that a quorum may be in attendance at the meeting but that no action will be taken. The work along Santa Monica, Regent and Goodrich will begin in early May and continue until the end of August.

<https://us02web.zoom.us/j/84350707471>

Dial in Number – 1-312-626-6799

Meeting ID: 843 5070 7471

2. Under the project, residents with lead laterals will be required to replace their lateral (pursuant to the EPA requirements and Village ordinance). However, the price received

- from the contractor was fairly high and staff is soliciting additional quotes for the work to be done. Additionally, staff submitted an application to the DNR for funding for the replacement of the private side lead laterals. Much like we do on the sanitary sewer lateral side, staff will likely propose that property owners be responsible for a minimum of 50% of the replacement cost with a maximum reimbursement of \$5,000. Staff will be working with the Village Attorney to prepare the necessary paperwork as well as with the DNR to figure out the logistics of reimbursement under the program (if we are approved).
3. Staff received notification that a new stormwater discharge permit will be issued to water operators throughout the state, including Fox Point, which may affect how staff flushes hydrants and chlorinates new mains. Staff will be reviewing the proposed rules and, if there are any concerns, will comment on the proposed permit conditions.
 4. Staff also received notification that the public comment period for the proposed updated 5-year permit term for our stormwater activities has been posted in the Milwaukee Journal Sentinel. The public comment period ends May 21, 2021 and you can find the notice on the DNR website (once it is updated) at the following link:
<https://dnr.wisconsin.gov/topic/Wastewater/PublicNotices.html>
 5. DPW staff has been busy with the following activities:
 - a. Finished with stump grinding (assisted by the water utility).
 - b. Began planting trees. All of the tree locations were staked out in advance and staff has been busy calling in the locates for the over 130 trees to be planted. We are hoping to plant ten trees a day and expect the work to be done in a few weeks.
 - c. Began hauling some of the fill (spoil) off-site as a local landscape contractor asked for the fill. The cost to the Village is only the labor and equipment time to haul the fill off-site; in some cases, we have to pay to dispose of the fill so we always look for locations where someone will accept it at no cost to the Village.
 - d. Yard waste is steady and heavy and collections have continued each day.
 - e. The mechanics have been busy with PM's and other equipment maintenance activities, particularly those related to the summer equipment (mowers, edger, etc.).
 6. Water utility and DPW staff responded to the water main break in front of Village Hall on Tuesday. Village Hall was without water during the duration of the repair which meant that the water tower was unable to be fed water and filled. Fortunately, the interconnect with Whitefish Bay was opened to maintain regular operating pressure in the system.
 7. The Superintendent and Foreman met with a pool service contractor to discuss options for the operation (chemical balancing, etc.) associated with the pool.
 8. The water utility clerk sent out the third and final request for the replacement of the remaining 58 water meters needing to be swapped.
 9. Staff met with residents to obtain and work out temporary access easements for the construction to occur this summer.
 10. Staff participated in a pre-construction meeting with Globe Contractors who will perform spot repairs on two sections of sanitary sewer (Bell Road and Goodrich Lane) and spot repairs of two sections of storm sewer (Holly Court and Santa Monica).
 11. Staff received an update from Wisconsin Emergency Management on the FEMA project along Beach Drive and learned that there is no update. Nonetheless, staff continues to

work with our consultant on the proposed project and uploaded over 150 files for the consultant to use during their public information meeting (yet to be scheduled).

POLICE DEPARTMENT

1. Officers responded to a report of a dog biting a person. The officer met with the resident and determined that the person bit had received medical attention. The officer completed a health department quarantine order and the dog will be monitored by a veterinarian.
2. Officers responded to a report of theft by swindle when a resident reported that they sent money to a person who had contacted them for a purchase online. The resident received a check for a purchase arranged online and when the check arrived it was written over the agreed upon purchase amount. The resident sent a refund check and later determined that the original check was fraudulent. The investigation remains open.
3. Officers responded to a report of a retail theft at the Knitting Knook after a subject came into the store and concealed merchandise without permission. The subject was arrested for the theft and the case will be referred to the district attorney due to several prior offenses.
4. Officers provided assistance to the Bayside police department after they received a call for a possible burglary. Fox Point officers provided assistance with a search of the property before turning the investigation over to Bayside.
5. Staff began their annual in-service training. The training is being provided through a cooperative event with other North Shore agencies using certified trainers from their staff.