



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

7200 N. SANTA MONICA BLVD.

FOX POINT WI 53217-3505

414-351-8900

FAX 414-351-8909

To: The Honorable Members of the Fox Point Village Board

From: Scott A. Botcher, Village Manager

Date: December 18, 2020

Re: **Administrative Report for the Week Ending December 18, 2020**

ADMINISTRATION

1. **Village Hall is closed through January 4, 2021. All services EXCEPT TAX PAYMENT are available by appointment. Please check the Village's website for tax paying options.**
2. Manager chaired Special North Shore Water Commission meeting.
3. Staff held Comprehensive Plan Special Committee meeting on Friday, December 18.
4. Staff participated in North Shore Health department EOC meeting.
5. Staff attended North Shore Library Board meeting.
6. Staff emailed election inspectors thank you letters for assistance during the 2020 election year.
7. Spring election x-chart for offices to appear on the ballot was approved by the clerk's office and returned to MCEC.

DEPARTMENT OF PUBLIC WORKS

1. Staff participated in interviews with consultants for the Beach Drive project. Each consultant was requested to provide follow up information and staff is hoping to make a recommendation to the Village Board at the January meeting.
2. DPW and Water Utility staff responded to a water main break on Friday at Thorn and Lake Drive. North Shore Water noticed a spike in water usage around 3:00 to 4:00 am and paged water utility staff.
3. Truck No. 7 was delivered to the Village this week and we are now only waiting on the new quad axle dump truck.
4. In the Water Utility:
 - a. Worked with Dorner to adjust the pressure levels on the south PRV on Beach Drive.
 - b. Continued with utility locates.
 - c. Checking hydrants that do not drain in order to pump them down so they do not freeze over winter.
 - d. Replaced the water meter at Azura due to error readings.
 - e. Responded to an emergency locate at Calumet and Santa Monica for a gas lateral that was hit during construction (and which was not marked).
 - f. Worked on GIS data input.

5. Staff prepared information for the Village website related to two DOT projects – I-43 and Lake Drive. I-43 construction will begin in late 2021 and continue until 2024 and Lake Drive construction will begin in either 2024 or 2025. Please refer to the Village website for updates which will be posted periodically as information is received from the DOT.
6. Staff began preparing for 2021 projects.

POLICE DEPARTMENT

1. Officers received a complaint from a resident who fell victim to gift card scammers. The victim was dupped into providing security numbers for the cards with several hundred dollars in funds ultimately being stolen. The case remains open.
2. Officers responded to a report of suspicious circumstances and trespassing at a residence. Two male subjects approached a resident posing as workers wanting to cut down trees on the property to prep for the installation of cable lines. The subjects left without performing any work causing the resident to become suspicious this was a distraction technique. Follow up continues to determine if anything was stolen from the residence.
3. Officers responded to a report of family trouble. The investigation revealed a verbal and physical altercation took place. The offending subject was arrested for Disorderly Conduct, and after processing, was transported to the Milwaukee County Criminal Justice Facility. The case will be reviewed by the District Attorney's Office.
4. Officers assisted agents from the Department of Homeland Security with their investigation into an individual who sent concerning emails to a government official.
5. Officers met with staff and toured Azura Memory Care to familiarize themselves with the building layout.

NORTH SHORE HEALTH DEPARTMENT

Winter Holidays

The safest way to celebrate winter holidays is to celebrate at home with the people you live with. Staying home is the best way to protect yourself and others, as traveling and/or gathering with others increases the risk of spreading COVID-19 or the flu.

Ways we can all make winter holidays safer:

- Wear a mask - Wear your mask over your nose and mouth, secure it under your chin, and make sure it fits snugly against the sides of your face.
- Stay at least 6 feet away from others who do not live with you. Indoors or outdoors, you are more likely to get or spread COVID-19 when you are in close contact with others for a total of 15 minutes or more over a 24-hour period.
- Avoid crowds and indoors spaces that do not offer fresh air from the outdoors as much as possible. If indoors, bring in fresh air by opening windows and doors, if possible.
- Wash hands often with soap and water for at least 20 seconds, especially after you have been in a public place, after blowing your nose, coughing, or sneezing and before eating.
- Get a flu shot as soon as possible – [vaccinefinder.org](https://www.vaccinefinder.org)

If you plan to host or attend a gathering, there are things you can do to reduce the risk of transmission.

- Have conversations with the host ahead of time to understand expectations for celebrating together. Remember, the shorter the time spent together and the less people, the better!
- Choose to have a small, outdoor celebration with family and friends who live in your community, weather-permitting.
- If celebrating indoors, bring in fresh air by opening windows and doors, if possible.
- Wear a mask indoors and outdoors.
- Avoid shouting or singing.
- Stay home if you are sick or have been near someone who thinks they may have or have been exposed to COVID-19.

Alternative holiday celebrations:

- Host a virtual celebration with friends and family! Schedule a time to eat a meal together virtually and have people show their main dish, vegetable, or dessert, or host a virtual “ugly” holiday sweater contest.
- Schedule virtual holiday activities, like opening gifts together, building gingerbread houses, decorating cookies, or making holiday crafts and decorations.
- Decorate or create a winter holiday scene and take family photos at home.
- Drive or walk around your community to look at decorations from a safe distance or drive through a local holiday light display.
- Make holiday crafts, cards, or cookies to send or deliver to family, friends, and neighbors in a way that does not involve contact with others, such as leaving them at the door.

More information is available on the CDC website: [Winter Holidays | CDC](#)

For the most recent updates on COVID-19 in the North Shore, visit our [website](#). We also encourage you to frequently monitor the [DHS website](#) and [CDC website](#).