



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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To: The Honorable Members of the Fox Point Village Board
From: Scott A. Botcher, Village Manager
Date: October 9, 2020
Re: **Administrative Report for the Week Ending October 9, 2020**

ADMINISTRATION

1. Board of Appeals meeting agenda and packet for October 15, 2020 was prepared, delivered and agenda posted by staff.
2. Milwaukee County/ES&S training for Express Vote marking devices was attended on Thursday by clerk's office.
3. WEC held a Q & A session on Wednesday, which was attended by the clerk's office.
4. Plan Commission meeting has been cancelled for October; cancellation was posted.
5. Fall general election inspector schedule was re-organized and completed this week by the clerk's office.
6. The clerk's office issued 138 ballots; checked in 354 returning ballots; and processed 60 new registered voter applications.
7. AutoMark media cards were picked up from Milwaukee County Election Commission this week by clerk's office.
8. Staff participated in weekly North Shore Health Department EOC call.

DEPARTMENT OF PUBLIC WORKS

1. The Water Utility Department has been receiving a number of high water bill complaints with the latest round of utility bills that were sent out. What staff is finding is that the readings are correct and the usage is being recorded properly. The next question posed to staff is "Why is my bill so high?" Simply stated, in the era of COVID, more residents are working from home and their children are doing virtual learning and, as a result, water usage at home has increased over what may have been "normal" when people were at work and school full time. While it may not seem like a lot on a daily basis, when extended over a three-month billing period the increased usage is magnified. This is very similar to DPW's reports from this past spring and early summer where we noted we were experiencing an increase in yard waste and garbage disposal amounts – again, all due to more people being at home. When things start to get back to normal (or what we knew as normal before COVID), staff expects the usage to drop back to pre-COVID levels.
2. Also in the Water Utility, the PRV valves were installed on Beach Drive and have been set up for the proper flow along Beach, repaired a curb stop on Lake Drive for a property with

an address on Club Circle, and met with representatives of Chiswick regarding their water bill.

3. Staff met with a consultant who is performing a pre-audit review of our stormwater features and practices. This audit is being done in advance of an anticipated audit from the DNR during our next 5-year stormwater permit term so that we can evaluate our practices and implement any improvements (if necessary).
4. Staff met with our contractor/consultant who will be prepping the Barnett ravine area for geotechnical borings so that our consultant can provide a report on the necessary improvements along the bluff. Staff also met/contacted the neighboring property owners to inform them of the upcoming work.
5. DPW staff finished removal of the dead/dying trees that were earlier identified (not including additional ash trees which will be removed coming up this winter), performed pruning activities, performed pothole patching and patched the sinkhole in front of the pool, and began leaf collection activities.
6. Staff also met with MSA (a consulting firm) to discuss the sinkholes in front of the pool and at Green Tree and Santa Monica. These were previously identified as being around MMSD manholes and MMSD has recently indicated they do not believe their infrastructure is causing the sinkholes. Staff is reaching out to an independent consultant and may solicit a proposal to have them evaluate the issues as it appears MMSD is reluctant to make any necessary repairs.
7. Staff also had a conference call with We Energies regarding tree removals and line trimming near their utility lines. Residents are reminded that any removals done by We Energies or their subcontractor still requires them to contract with an independent third party to remove the debris and that, per the Village ordinance, cannot be left for collection by DPW staff.
8. Staff has been communicating with Wisconsin Emergency Management regarding the FEMA grant for Beach Drive.

POLICE DEPARTMENT

1. Officers responded to assist a resident who was struggling with mental health issues and family members were unable to assist the person. The officers provided assistance to the resident and offered crisis counseling services. The matter was resolved but will be monitored by the family.
2. Officers responded to an ongoing neighbor complaint when the resident came into the station to report excessive noise coming from the neighbor's house. The officer met with the complainant and attempted to resolve the complaint. The investigation is ongoing with the resident.
3. Glendale and Bayside officers provide mutual aid to Fox Point when a person was reported to be unresponsive related to a drug overdose. The officers provided Narcan to the unresponsive person who was then transported to the hospital for further care.
4. Officers conducted a traffic stop for a speeding violation which resulted in the arrest of the driver for operating while impaired – first offense. The driver will appear in municipal court for the violations.

5. Officers responded to a report of a suspicious vehicle in a neighborhood at 3:00am. The officer investigated the complaint and made contact with the driver after identifying other local ordinance violations were occurring. The driver was arrested during the investigation for an outstanding felony warrant. The driver was transported to the criminal justice facility and will fulfill the warrant requirements with the issuing agency.
6. Officers responded to assist in locating a resident who had left their home and suffered from dementia. The resident has a history of walking away, however is promptly located. The resident had not been seen in the immediate area and officers were able to locate the missing person after an observant resident called to report a suspicious activity. Officers continue to work with the residents to prevent further issues.

****The police department offers a voluntary registration if you have a family member that has special needs when interacting with first responders or is susceptible to walking away from home and being confused in public. The information is immediately available to dispatchers or responding officers to aid in their response. Program information is available on the police department website under the Special Needs Registry heading. ****

NORTH SHORE HEALTH DEPARTMENT

Indoor Air and COVID-19

The State of Wisconsin is experiencing a surge in COVID-19 cases. Indoor gatherings are not recommended at this time, as COVID-19 can be easily [spread](#) from person to person when people are sharing enclosed spaces for an extended period of time.

If you choose to share an indoor space with non-household members, there are precautionary measures that can lower the risk of transmission – wear masks, stay physically distant from others, and increase the ventilation. When used properly, air cleaners and HVAC filters can help reduce airborne contaminants including viruses in a building or small space. When used along with other best practices (such as physical distancing, frequent hand washing, and surface disinfection), increasing ventilation can be part of a plan to protect yourself and your family from COVID-19.

Indoor Air in Homes and COVID-19:

- Increase ventilation with outside air – while the weather is still nice, open windows or screen doors. Ventilation can be increased through cross-ventilation, by opening windows (or doors) at opposite sides of a home (but preferably not directly opposite of each other), and keeping internal doors open.
- Portable air cleaners, also known as air purifiers or air sanitizers, are designed to filter the air in a single room or area. Central furnace or HVAC filters are designed to filter air throughout a home. Portable air cleaners and HVAC filters can reduce indoor air pollutants that are airborne including viruses.
- If using a portable air cleaner, place the air cleaner in the room you spend the most time in or where more vulnerable people spend the most time. To help reduce risks of

airborne transmission, direct the airflow of the air cleaner so that it does not blow directly from one person to another.

More information on ventilation is available on the [EPA Website](#).

For the most recent updates on COVID-19 in the North Shore, visit our [website](#). We also encourage you to frequently monitor the [DHS website](#) and [CDC website](#).



Serving the communities of Bayside, Brown Deer, Fox Point,
Glendale, River Hills, Shorewood and Whitefish Bay, Wisconsin