



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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To: The Honorable Members of the Fox Point Village Board

From: Scott A. Botcher, Village Manager

Date: September 18, 2020

Re: **Administrative Report for the Week Ending September 18, 2020**

ADMINISTRATION

1. Staff facilitated and participated in the Comprehensive Plan Special Committee meeting on Monday.
2. Village Clerk's Office Emailed a total of 23 all overseas "Federal Only" ballots, military regular ballots and temporarily overseas regular ballots on Tuesday and Wednesday.
3. Village Clerk's Office mailed 9 overseas "Federal Only" ballots on Tuesday morning.
4. Village Clerk's Office processed and mailed over 2600 absentee ballots Thursday morning.

DEPARTMENT OF PUBLIC WORKS

1. Staff completed the DNR recycling grant application for 2021.
2. Staff prepared a memorandum to the Village Manager regarding the proposed budget items for 2021.
3. Staff worked with the DOT and our consultant (Kapur & Associates) on the contracts for the Lake Drive project. Based on discussions with the DOT, the project is divided into what is considered participating and non-participating costs. Currently, the DOT is viewing the project as a mill and overlay of Lake Drive and, as a result, anticipated non-participating costs include accommodations for bike lanes, intersection improvements, culvert replacements, storm sewer improvements including green infrastructure, installation of crosswalks, landscaping, and other miscellaneous project tasks. While the DOT will fund 75% of the design fees for participating costs and 100% of the construction costs, non-participating costs are the responsibility of the Village. The Village will continue to work through and negotiate with the respective parties on this matter.
4. Staff participated in a conference call with our consultant and MMSD regarding the riser and lateral televising program undertaken this year as part of MMSD Work Plan No. 10. Based on the televising of over 200 risers and laterals, we have determined that 25 are in need of replacement or rehabilitation and a handful are candidates for more immediate replacement. Notices will be sent to the affected property owners this fall and we will begin the process to bid the work out shortly afterwards.
5. Staff received word that the dump truck and pickup truck that were ordered earlier this year should be delivered to the Village within the next week or two.

6. Staff is soliciting quotes for the placement of bushes and other plant material around the biofiltration basins on Acacia and will present a recommendation to the Board at the October meeting.
7. DPW staff have begun crack filling various streets throughout the Village.
8. The mechanics continue PMing and preparing for leaf collection season.
9. Work is nearly complete on the fence at the Indian Creek ball diamond. Most of the fencing has been installed except for two upper panels. Afterwards, the diamond will be redone. Staff will look at new bases and a home plate for the diamond to start next season.
10. Water utility staff installed a riser on the hydrant that was installed on Longacre.
11. The painting contractor for the guardrails will begin work on Indian Creek next week and, when done, move to the guardrail on Fox Lane.
12. Staff is still researching our options for fuel management software which is one of the last remaining capital items to be ordered.

POLICE DEPARTMENT

1. Officers conducted a traffic stop for a registration and traffic violation which resulted in the arrest of the driver for possession of marijuana and operating under the influence of a controlled substance. The driver was also illegally in possession of a concealed electronic weapon.
2. Officers responded to Best Buy for a report of a retail theft which resulted in the arrest of one individual after they concealed merchandise without permission.
3. Officers responded to assist a resident who sustained property damage by a landscape contractor. The resident was provided information to assist in repairing the damaged property. No criminal conduct was noted.
4. Officers responded to assist Bayside Police after a subject fled from a traffic stop. The subject was located and arrested by Bayside Police for an outstanding arrest warrant.
5. Officers responded to a report of a missing juvenile who was reported to have left the previous night and has not been seen by parents. Officers attempted to locate the juvenile through known acquaintances and family members.
6. Staff instructed annual in-service training for department members.

NORTH SHORE HEALTH DEPARTMENT



September 14th-20th is Student Sleep Week. According to a survey from the American Academy of Sleep Medicine (AASM), more than half of parents with school-age children (57%) say that they have a teen or a child that does not get enough sleep on school nights. Sleep is a key determinant of health and leads to improved attention, behavior, learning, memory, emotional regulation, and mental/physical health. This is even more important during a time like now when

schools across the country are changing routines in response to the COVID-19 pandemic. A healthy sleep and wake schedule can make this less challenging. Below are some important tips for establishing and maintaining a healthy sleep schedule for you and your children:

- Avoid caffeine, alcohol, and large meals before bedtime
- Remove electronics (TVs, phones, laptops, tablets, etc.) from bedroom
- Establish a nighttime routine that includes time to wind down (taking a bath, reading books, etc.)
- Create a good sleep environment (no bright lights, cooler temperature, white noise, etc.)
- Stay active - regular physical activity can help falling asleep easier at night
- Stay consistent – going to sleep and waking up at the same time every day (yes, even weekends!) can help improve sleep

Keep in mind also, daily recommended (total) hours of sleep differs for each age group:

- 1) Infants 4-12 months of age: 12-16 hours per 24 hours (including naps)
- 2) Toddlers 1-2 years of age: 11-14 hours per 24 hours (including naps)
- 3) Children 3-5 years of age: 10-13 hours per 24 hours (including naps)
- 4) Children 6-12 years of age: 9-12 hours per 24 hours
- 5) Teenagers 13-18 years of age: 8-10 hours per 24 hours

For more information check with your child's pediatrician or visit:

<http://sleepeducation.org/essentials-in-sleep/healthy-sleep-habits>

For the most recent updates on COVID-19 in the North Shore, visit our [website](#). We also encourage you to frequently monitor the [DHS website](#) and [CDC website](#).



Serving the communities of Bayside, Brown Deer, Fox Point,
Glendale, River Hills, Shorewood and Whitefish Bay, Wisconsin