



VILLAGE OF FOX POINT APPLICATION FOR CONDITIONAL USE PERMIT

Section 1

Name of Business	Phone #	Name of former tenant (if known)
Fox Point Business Address		
Email	Contact Person	

If the business is a corporation, complete the following section. If not, skip to next section.

Section 2

Legal name of corporation	Corporate email
Corporate headquarters address	Corporate phone #
Name and addresses of all corporate officers	
Name of corporate agent	Address of corporate agent

If applicant(s) is an individual or partnership, please complete the following section.

Section 3

List the name, home address, business address, and phone numbers of all applicants and owners.			
Name	Home address	Business address	Phone #

All applicants must complete the following section.

Section 4

Applicant's specific interest in site
Describe in detail the business activity that will take place on site including products & services

Describe all owned fixtures, furniture, and equipment to be used on site		
Describe all leased fixtures, furniture, and equipment to be used on site		
Describe any alterations planned for the site and estimated cost of renovation		
Person responsible for obtaining building permit (if required)		
Square footage of site	# of employees	# of parking spaces to be used
Days & hours of operation	Proposed date of occupancy	

Attach a site plan to this application (see Directions for Conditional Use Permit). Site plan must include a layout of the inside of the store.

This application must be fully completed to be considered by the Village.

Fee: \$300.00 (non-refundable)

Business Owner Signature

Printed Name

Date

Office Use Only

Sufficient site plan submitted? Yes / No	If not, what is needed?	
Category of proposed use	Parking code meets requirements? Yes / No	Proper exterior lighting? Yes / No
Owner's letter of consent received? Yes / No	Date application received	Fee paid? Yes / No
List any existing code violations:		
Additional comments:		