



## VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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**To:** The Honorable Members of the Fox Point Village Board

**From:** Scott A. Botcher, Village Manager

**Date:** September 11, 2020

**Re:** **Administrative Report for the Week Ending September 11, 2020**

### ADMINISTRATION

1. Staff participated in weekly North Shore Health Department EOC call.
2. Village Manager chaired monthly North Shore Water Commission meeting.
3. Staff had an annual review conference with Village's IT support vendor.
4. Staff completed and submitted CARES ACT second trimester funding application.
5. Board of Appeals Notices for Case 2020-06 and Case 2020-07 were posted, emailed to Board of Review members and mailed to those within 500 feet of the property by clerk's office.
6. Special charge letters were prepared and mailed prior to the 2020 tax roll by village clerk treasurer.
7. Fall General Election 38 registrations and approximately 138 absentee applications were processed and filed by clerk's office.
8. Clerk's office continues to work on preparation of envelopes and instructions for the mailing of absentees on approximately September 17, 2020.

### DEPARTMENT OF PUBLIC WORKS

1. Staff met to discuss the 2021 budget to be presented to the Village Board. Other than the capital project items previously discussed at the July Village Board meeting, an item of note is the matter of garbage and recycling collection. Our mechanic has spent a great deal of time researching options available should we continue providing up the drive service and has found scooters that will likely work. However, the hoppers are higher up than the current configuration which would result in more lifting to be done by DPW staff. An option to eliminate or reduce the lifting would be to outfit the hoppers with automated lifters; this, though, may require that 96-gallon carts be provided. We will continue to research other options that may be available as our contract with Waste Management expires at the end of 2021.
2. Water utility staff:
  - a. Installed the fire hydrant on Longacre and will be abandoning the old one.
  - b. Continue to work with North Shore Water on lead and copper sample collection.
  - c. Working with staff to develop the rate case to be submitted to the PSC.

- d. Responded to high bill complaints and scheduled water loss investigations at two properties.
    - e. Responded to Digger's Hotline requests.
  3. DPW staff:
    - a. The mechanics began repairing the leaf equipment.
    - b. Began prepping for crack filling that will occur starting next week.
    - c. Continued to train the two new DPW staff on yard waste collections.
    - d. Addressed a tree that split in the 7300 block of Navajo and met with the Forester to discuss.
    - e. Hauled fill out of the DPW yard.
    - f. Installed white posts on the project site for the 2021 road repaving.
  4. Staff met with our consultant regarding manhole riser conditions (based on the televising done this year) and will be working with MMSD to obtain approval of the list of properties to be addressed. This will require notification to the effected property owners (25 total) whose risers are considered to be in poor condition and staff will hold a PIM at a future date to explain the repairs needed.
  5. Staff received word from FEMA and WEM regarding the status of our reimbursement request for the disaster declaration from the January 10-11 storm event. It appears they will be reimbursing the Village for a portion of our costs as outlined below.

Reimbursement is covered through three sources – 75% by FEMA, 12.5% by the State (WEM) and the remaining 12.5% is the contribution from the Village.

    - a. The Village's debris removal costs – which were nominal but included driftwood removal and other debris that had washed up on shore – was approved. The total cost of the debris removal was \$3,557.18 of which FEMA is scheduled to reimburse the Village \$2,667.89 and WEM will reimburse the Village \$444.64.
    - b. The Village's pre-disaster planning (including engineering and placement of temporary protective structures by Globe Contractors along the southern shoreline) was approved for reimbursement. This cost totals \$105,121.45 of which FEMA is scheduled to reimburse the Village \$78,841.09 and WEM is scheduled to reimburse the Village \$13,140.18.
    - c. The total estimated reimbursement for the aforementioned items is a little over \$95,000.
    - d. The Village's pre-disaster planning and placement of revetment along the northern shoreline by the Gillen Company is still under review by FEMA.
    - e. The Village is also eligible for reimbursement of management costs up to 5% of the total reimbursement to the Village (approximately \$5,000). The actual reimbursement of management costs will be determined at a later date.
    - f. Reimbursement for post-disaster placement of jersey barriers (temporary protective structures) will be considered by FEMA as part of the Section 404 grant application (the larger grant application the Village submitted to FEMA at the end of January).
  6. With respect to the Section 404 grant application, staff remains cautiously optimistic as we have received word that FEMA is working with WEM to develop a programmatic Environmental Assessment (pEA) for the project (FY19 PDM Fox Point Resilient Infrastructure Project). It appears the project has been selected for funding but they need to go through the pEA to ensure there are no environmental impacts should the

project proceed. They are anticipating that the pEA will take about 8 months to complete. Also, while the amount of funding has not been defined yet, I am hopeful the project will be fully funded at the maximum level of 75%. Staff will have a conference call with WEM and FEMA in the next few weeks to discuss the project.

### POLICE DEPARTMENT

1. Officers responded to a suspicious circumstance call when a male subject was observed on the roof of the school. The investigation remains open as the officer works with the school and witnesses to identify the subject.
2. Officers responded to a neighbor complaint that resulted in the arrest of a subject for disorderly conduct. The subject will appear in municipal court.
3. Sergeant Arendt completed training to certify him as an Emergency Vehicle Operations instructor. This certification will permit Sergeant Arendt to provide required in-service training to staff.
4. Officers responded to a reported of a juvenile with an alcohol induced unconsciousness. Medical care was provided for the subject and a follow-up investigation showed several minors impaired by alcohol. The juveniles were cited for the violation and turned over to parents.
5. Officers responded to a report of a house fire and assisted in the evacuation of affected residents. The fire was extinguished by North Shore Fire Rescue and the cause of the fire remains under investigation.
6. Officers responded to assist Bayside Police with traffic control at a house fire in their community.
7. Staff met with vendors to complete bid proposals for the 2021 budget.

### NORTH SHORE HEALTH DEPARTMENT

#### **National Preparedness Month**

The year 2020 has shown us that being prepared for disaster is incredibly important as you never know when an emergency will strike. It is best to be prepared for all possible disasters or emergency situations to keep yourself and your family safe and healthy. National Preparedness Month is a time for public health to focus on emergency preparation at the community level and also provides families with advice and resources to ensure they are adequately prepared for disasters.

#### **Emergency Preparedness Tips:**

- **Make a plan!** Know how you will access emergency alerts and updates, where you will go for shelter or where your family will meet, how you will evacuate if necessary and how your family will communicate. More information on making an emergency plan:

<https://www.ready.gov/plan>



- **Build a kit** with items you and your family may need in a disaster, such as food, water, a radio, flashlight, batteries, first aid kit, etc. More advice on building a kit: <https://www.ready.gov/kit>
- **Take a CPR and first aid class**
- **Know which disasters to prepare for in your area:** In Wisconsin, weather related disasters to prepare for include extreme heat or cold, floods, tornados, thunderstorms and wildfires. Other disasters that could impact Wisconsin include bioterrorism, chemical release and radiation. Wisconsin preparedness resources: <https://www.dhs.wisconsin.gov/preparedness/index.htm>
- **Teach your children about preparedness:** <https://www.ready.gov/kids>

What you can do to prepare for an emergency:

<https://www.dhs.wisconsin.gov/preparedness/whatyoucando.htm>

Preparedness resources: <https://www.ready.gov/>

For the most recent updates on COVID-19 in the North Shore, visit our [website](#). We also encourage you to frequently monitor the [DHS website](#) and [CDC website](#).



Serving the communities of Bayside, Brown Deer, Fox Point,  
Glendale, River Hills, Shorewood and Whitefish Bay, Wisconsin