



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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To: The Honorable Members of the Fox Point Village Board

From: Scott A. Botcher, Village Manager

Date: March 6, 2020

Re: **Administrative Report for the Week Ending March 6, 2020**

ADMINISTRATION

1. A new webpage (Fox Point Files) has been created on the Village website. Fox Point Files is a collection of articles that cover a wide variety of topics regarding the Village written by Fox Point's Village President, Douglas H. Frazer and published in the Fox Point of View.
2. Village Manager and Assistant Village Manager attended the WCMA Winter Conference.
3. Village Board meeting agenda and packet were prepared, printed and delivered; agenda was posted.
4. Village clerk's office attended a Wisconsin Election Commission webinar regarding election day duties on Wednesday.
5. Village clerk attended as a member Wisconsin Election Commission Clerk Communication Advisory Committee on Thursday.
6. Village treasurer attended My DOR Government Account webinar for City and Village Officials on Thursday.
7. Spring Election and Presidential Preference Primary Ballot Proofs were reviewed, approved and returned to MCEC this week.
8. Voter traffic has picked up; 38 absentees were processed this week by the clerk's office, including 6 overseas absentees. Nineteen voter registrations were processed this week by the clerk's office.
9. One new election inspector was interviewed and appointed by the clerk's office this week.
10. Village staff facilitated and participated in the Plan Commission meeting on Monday.
11. Liquor License packets regarding renewals were mailed out by the clerk's office this week.
12. Preparations by staff were made for village audit beginning next week.

DEPARTMENT OF PUBLIC WORKS

1. The Water Utility mailed out third and final notices to the remaining 109 water meters that need to be swapped out.
2. The Water Utility Operator went around with L&R meter to test the remaining 1-1/2" and 2" meters that needed to be tested.

3. The Water Utility went into Toppers Pizza to locate an 1-1/2" meter that needed to be tested and found that it was enclosed in a wall between the hot water heater and the office and contacted the property manager and informed him of the situation and he is helping to resolve the problem.
4. The Water Utility is in the process of getting quotes to replace the southernmost pressure reducing valve on south Beach Drive.
5. With the weather changing the Water Utility got a head start on gate valve turning.
6. The head mechanic and DPW staff worked on the equipment specs for the replacement for Trucks 7 and 19 and the purchase of the new tandem. An official notice was posted on Thursday and will be published in the Daily Reporter the next two weeks requesting quotes for the vehicles. The quote opening will be held at the end of March with a recommendation made to the Village Board at the April meeting.
7. Governor Evers formally announced the grant recipients for the Multimodal Local Supplement funding and Fox Point was selected to receive an award of \$200,000 for the reconstruction of Santa Monica between School Road and Yates Road (near the entrance to Cardinal Stritch). Fox Point was one of only three recipients in Milwaukee County and one of 34 statewide to receive the award (out of a total of nearly 500 applicants and almost 1,500 applications).
8. While the award is wonderful news, the Village has to wait until it receives the State Municipal Agreement (SMA) to bid out the work. Considering that we are not anticipating the SMA to arrive until late April or May (at the earliest), staff worked with our consultant and decided to shift the work on Santa Monica from 2020 to 2021. In doing so, we will be able to bid the work out earlier in the year (January or February) and receive far more competitive bids than if we were to bid the work in May or June of this year.
9. Staff is also waiting on an SMA for Barnett (where we were awarded nearly \$40,000 in Local Road Improvement Program funding) and have modified the approach to this year's projects on Acacia, Barnett and View. Instead of bidding the entire project (water, storm, sanitary and road), we are bidding out the utilities in March and will bid out the road paving after we receive the SMA.
10. DPW staff responded to a contractor on Beach Drive who needed to replace a curb stop for their sanitary lateral. We had to shut down our pumps at the lift station in order for them to do the work and then turned the pumps back on after it was repaired.
11. DPW staff continued with sewer cleaning and noted a lot of debris in one of our manholes at Daisy and Lake. The material was vacuumed out and staff will continue to keep an eye on the lines in that area to determine if more material accumulates in the manhole. We are planning to add at least one segment of main to the 2020 sanitary sewer lining project (about 325 feet).
12. In the shop, PMs and equipment maintenance and repairs were ongoing. Staff is getting lawn mowers, blowers, line trimmers and other equipment ready for the spring and summer season.

POLICE DEPARTMENT

1. Officers responded to a welfare check request after a contractor arrived at a home adjacent to Lake Michigan and found a vehicle had gone into the water. The officer's

investigation revealed that the event had occurred during the overnight hours and was not reported. The officers assisted the vehicle owner with getting it removed for the water and the investigation is ongoing as they identify if any enforcement action is appropriate.

2. Officers participated in Rescue Task Force training as both students, and instructors. The training took place at Cardinal Stritch University and included police agencies from the north shore communities and well as fire personnel from North Shore Fire and Wauwatosa Fire departments.
3. Officers responded to a request for a welfare check from a private ambulance service, who had arrived on scene and identified a possible overdose situation. The officers assisted the ambulance personnel and subsequently arrested an occupant in the residence for possession of drug paraphernalia. The officers determined this was not a medical situation and investigated the criminal matters. The subject was transported to the Milwaukee Criminal Justice Facility.
4. Officers responded to investigate a motor vehicle theft after a resident came out in the morning and found the vehicle had been taken overnight. The resident indicated that the valet key had been left in the center console and the car was unlocked. The investigation remains open.
5. Investigator Wichman completed training on evidence and property management.

NORTH SHORE HEALTH DEPARTMENT

There has been stigma associated with the Coronavirus. Know the facts about COVID-19 and help stop the spread of rumors and the virus.

Fact 1: Diseases can make anyone sick regardless of their race or ethnicity.

People of Asian descent, including Chinese Americans, are not more likely to get COVID-19 than any other American.

Fact 2: The risk of getting COVID-19 in the U.S. is currently low.

Some people who have traveled to places where many people have gotten sick with COVID-19 may be monitored by health officials to protect their health and the health of other people in the community.

Fact 3: You can help stop COVID-19 by knowing the signs and symptoms:

- Fever
- Cough
- Shortness of breath

Call the health department and seek medical advice if you develop symptoms

AND

Have been in close contact with a person known to have COVID-19 or live in or have recently traveled from an area with ongoing spread of COVID-19.

Call ahead before you go to a doctor's office or emergency room. Tell them about your recent travel and your symptoms.

FACT 4: There are simple things you can do to help keep yourself and others healthy.

- Wash your hands often with soap and water for at least 20 seconds, especially after blowing your nose, coughing, or sneezing; going to the bathroom; and before eating or preparing food.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Stay home when you are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.

NSHD updated our website (www.nshealthdept.org) with CDC and WI Department of Health Services links to the most current information on the coronavirus (COVID 19). Please visit <http://www.nshealthdept.org/CommunicableDiseases/COVID19.aspx> for answers to many frequently asked questions. Please be aware that CDC guidelines are changing as the situation develops.

What is the NSHD working on?

Bike Helmets are currently available for \$10.00. The North Shore Health Department and SafeKids Southeast Wisconsin have partnered to help all bicyclists ride safer! Come to either of our Health Department offices (Brown Deer-4800 W Green Brook Drive) or Shorewood (2010 E. Shorewood Blvd) to be fitted and receive a new bicycle helmet. Adult and children's sizes available. Get a helmet before spring so you are ready to go once it warms up. No appointment required.

One of our public health nurses attended the second meeting for the Milwaukee County Enhanced Multi-Disciplinary Team workgroup. This is a grant funded project to identify gaps in the investigation and resolution of elder abuse referrals. The initial workgroup includes law enforcement, public health, Milwaukee County Department on Aging, prosecutors, guardianship advocates and multiple other departments and agencies that work together to protect older adults in our community.

Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980.

Wednesday, March 11, 3:00-4:30 pm, NSHD Shorewood office (2010 E. Shorewood Blvd)

Tuesday, March 17, 3:00-4:30 pm, NSHD Brown Deer office (4800 W Green Brook Dr)

Wednesday, March 25, 7:30-9:00 am, NSHD Shorewood office (2010 E. Shorewood Blvd)

Tuesday, March 31, 3:30-4:30 pm, North Shore Library (6800 N Port Washington Rd)

Upcoming Adult Health Clinics (appointment required; 8-10:00 a.m.)

Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation. Please call the NSHD for an appointment at 414-371-2980.

Wednesday, March 18, NSHD Brown Deer office (4800 W Green Brook Dr)

Tuesday, March 24, NSHD Shorewood office (2010 E. Shorewood Blvd)

Upcoming Blood Pressure Screening (walk-ins welcome – no appointment necessary)

Wednesday, March 25, 3:30-4:30 pm, NSHD Shorewood office (2010 E. Shorewood Blvd)

Tuesday, March 31, 1:30-2:00 pm, WFB Sr. Center (5205 Lydell Avenue)

For the most up-to-date information on pricing, upcoming clinics and screenings, visit the Clinics page of our website at: <https://www.nshealthdept.org/Clinics>