



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

7200 N. SANTA MONICA BLVD.

FOX POINT WI 53217-3505

414-351-8900

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To: The Honorable Members of the Fox Point Village Board

From: Scott A. Botcher, Village Manager

Date: March 13, 2020

Re: **Administrative Report for the Week Ending March 13, 2020**

ADMINISTRATION

1. **The Clerk's office is in need of election inspectors/poll workers.** College students and high school students age 16 and 17 are welcome. Please contact the clerk's office at 414-351-8900, if interested and for more information.
2. Staff continues to monitor the COVID-19 virus and, at this time, all Administrative, Police and Public Works' functions and services will continue as normal.
3. Comprehensive Plan Special Committee meeting was held on Thursday, March 12, 2020.
4. Village Board meeting was held on Tuesday, March 10, 2020.
5. Staff continues to hire Pool Lifeguards and Front Box staff.
6. The Fox Point Open House is scheduled for June 13, 2020. More information will be available as we get closer to the date.
7. Village Clerk's office attended a Wisconsin Election Commission 2020 April and Presidential Preference Election webinar on Wednesday.
8. The Clerk's office continues to receive and process voter registrations and absentee ballot applications; 62 absentee requests have been processed this week with 53 being in the last 3 days.
9. Spring Election and Presidential Preference Primary supplies are being ordered by staff.

DEPARTMENT OF PUBLIC WORKS

1. The equipment specifications for two replacement trucks (the shop truck (#19) and a dump truck (#7)) and the new tandem (#43). Quotes for the vehicles are due March 30 and a recommendation will be made to the Village Board at the April meeting.
2. Staff submitted requests to Cardinal Stritch and the Mandel Group to provide the required annual report on their stormwater ponds. The reports by the private sector are included in the Village's annual NR216 report which is submitted at the end of March each year.
3. Staff coordinated updates of the 2018 and 2019 construction to the GIS database with our respective engineers.
4. DPW staff:
 - a. Collected yard waste

- b. Pruned trees and bushes along Beach hill and will continue to perform this work on Fridays until complete.
 - c. Repaired any damaged white posts (from plowing).
 - d. Worked to close the opening in the fence in the rear of the DPW/PD yards.
 - e. Began removing some of the grasses at the PD as part of minor landscape updates to be done this spring in front of the building (mainly removing overgrown bushes and grasses, replanting other bushes, etc.).
 - f. Completed sewer cleaning activities. We continue to monitor the line at Daisy and Lake).
 - g. Continued with pothole patching
 - h. Performed PM's on the two lift stations.
 - i. Completed PM's in the shop.
5. Water Utility staff:
 - a. Met with vendors to discuss the pressure reduction valve on Beach Drive that needs to be replaced.
 - b. Continued with gate valve turning and began making a list of valves that need repair or replacement.
 - c. Continued with meter swaps.
 - d. Addressed Digger's Hotline requests.
 - e. Submitted prints to Kapur & Associates for the DOT's planned construction on I-43.
6. Staff continued to follow up with the references for the Lake Drive project. A decision will be made in a few weeks on which consultant will perform the work.

POLICE DEPARTMENT

1. Staff completed plans to address community and inter-agency response to the viral pandemic.
2. Officers conducted a traffic stop which resulted in the arrest of the driver for OWI-third offense, operating while revoked and fleeing / eluding. The driver initially pulled over with the officer's signal; however, fled from the stop location and was eventually stopped in Mequon after driving over Stop-Sticks. The case will be reviewed by the District Attorney for charging.
3. Officers responded to a report of a stolen vehicle after the car was taken with the keys that were left inside. The vehicle was recovered the next day in Milwaukee. The investigation remains open.
4. Officers responded to several reports of entry to auto the same night as the auto theft. The vehicles were all left unlocked overnight.
5. Officers responded to a report of disorderly conduct at a school after a subject refused to comply with a court order. The officers were able to de-escalate the situation and provide assistance to the subject and the school staff.
6. Officers conducted a traffic stop on a vehicle that had six children in the sedan that were unbelted or improperly belted for their age. The officer subsequently arrested the driver for a second offense OWI. The case was referred to the District Attorney for the OWI and the juvenile justice center for child neglect. Multiple traffic citations were also issued.

7. Officers conducted a traffic stop on a vehicle for an equipment violation which resulted in the arrest of an occupant for resisting / obstructing the officer. The subject was booked at the station and released with an appearance scheduled for municipal court.
8. Officers responded to a request for police at Best Buy after subjects who were known to have stolen at other stores were observed in the store collecting similar merchandise. The officers observed a subject outside who may have been involved in the incident exit a stolen car and when confronted, the subject physically resisted and assaulted the officer. The subject was taken into custody after being subdued with an electronic control device (Taser) and was transported to the criminal justice facility. The case will be reviewed by the District Attorney.

NORTH SHORE HEALTH DEPARTMENT

COVID 19 update

Please be aware that public health guidelines are rapidly changing as the situation develops.

NSHD website (www.nshealthdept.org) has links to the CDC and WI Department of Health Services providing the **most current information** on the coronavirus (COVID 19).

Please visit <http://www.nshealthdept.org/CommunicableDiseases/COVID19.aspx> for answers to many frequently asked questions.

The risk of getting COVID-19 in the U.S. and Wisconsin is still currently low

There are more cases of COVID-19 being diagnosed in Wisconsin on a daily basis as testing increases, but there is still no need to panic.

Please notify the health department if you have returned from a country designated by CDC as a level 2 or 3 or have been in contact with a person known to be ill with COVID 19:

For up to date travel designations go to: <https://www.cdc.gov/coronavirus/2019-ncov/travelers/index.html>

People who have traveled to places where there is community spread of COVID-19 or who have been in contact with known cases of people ill with the virus may be monitored by health officials to protect their health and the health of other people in the community. The current recommendation is that people returning from countries with a Level 3 travel advisory self-quarantine for 14 days, notify the health department and monitor for signs and symptoms.

Health Departments do not have testing capabilities.

To be tested for the virus that causes COVID 19, you must see a health care professional. Please call ahead before you go to the doctor's office or emergency room.

Tell them about your recent travel, exposure to someone ill with COVID 19 and your symptoms.

There are simple things you can do to help keep yourself and others healthy:

- Wash your hands often with soap and water for at least 20 seconds, especially after blowing your nose, coughing, or sneezing; going to the bathroom; and before eating or preparing food.

- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Stay home when you are sick. Don't ride public transportation or use ride share.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Get a flu shot.
- Avoid shaking hands.

Other things you can do:

- Don't panic. Keep calm and wash your hands.
- Stay away from sick people.
- *Please don't stock pile supplies such as hand sanitizer or cleansers as this could limit access by schools, daycare centers and restaurants that may also purchase off the shelf.*
- *If you do have large quantities of such items, consider donating to a local school.*

What is the NSHD working on?

NSHD's Health Officer, Ann Christiansen and 2 public health nurses staffed TMJ4's phone bank yesterday which provided a way for locals to get answers to specific questions regarding COVID 19.

Check out this link to see Ann's interview:

https://www.facebook.com/tmj4/videos/coronavirusfacts-tmj4-news-will-be-back-with-our-coronavirus-phone-bank-at-5pm-m/480320976183954/?so=permalink&rv=related_videos

Bike Helmets are currently available for \$10.00. The North Shore Health Department and SafeKids Southeast Wisconsin have partnered to help all bicyclists ride safer! Come to either of our Health Department offices (Brown Deer-4800 W Green Brook Drive) or Shorewood (2010 E. Shorewood Blvd) to be fitted and receive a new bicycle helmet. Adult and children's sizes available. Get a helmet before spring so you are ready to go once it warms up. No appointment required, but it would be helpful to call prior to stopping in the office, as there is the possibility that our offices may be closed unexpectedly as we respond to other issues in the community.

Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980.

Tuesday, March 17, 3:00-4:30 pm, NSHD Brown Deer office (4800 W Green Brook Dr)

Wednesday, March 25, 7:30-9:00 am, NSHD Shorewood office (2010 E. Shorewood Blvd)

Tuesday, March 31, 3:30-4:30 pm, North Shore Library (6800 N Port Washington Rd)

Upcoming Adult Health Clinics (appointment required; 8-10:00 a.m.)

Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation. Please call the NSHD for an appointment at 414-371-2980.

Wednesday, March 18, NSHD Brown Deer office (4800 W Green Brook Dr)

Tuesday, March 24, NSHD Shorewood office (2010 E. Shorewood Blvd)

Upcoming Blood Pressure Screening (walk-ins welcome – no appointment necessary)

Wednesday, March 25, 3:30-4:30 pm, NSHD Shorewood office (2010 E. Shorewood Blvd)

Tuesday, March 31, 1:30-2:00 pm, WFB Sr. Center (5205 Lydell Avenue)

For the most up-to-date information on pricing, upcoming clinics and screenings, visit the Clinics page of our website at: <https://www.nshealthdept.org/Clinics>