



## VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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**To:** The Honorable Members of the Fox Point Village Board

**From:** Scott A. Botcher, Village Manager

**Date:** February 28, 2020

**Re:** **Administrative Report for the Week Ending February 28, 2020**

### ADMINISTRATION

1. Staff began meeting to discuss 2020 capital funding.
2. Staff met with DPW to discuss 2020 employee safety program.
3. The Metro Municipal Clerks Association meeting was attended on Wednesday by the clerk's office.
4. Final reconciliation of the Spring Primary Election voters and Election Day Registrations were completed by the clerk's office.
5. The 2020 tax exemption reports were mailed out by clerk treasurer to relevant property owners within the village.
6. Village of Fox Point contests and ballot orders were approved by the clerk's office for the Spring Election and Presidential Preference Primary.

### DEPARTMENT OF PUBLIC WORKS

1. DPW and Water Utility staff repaired a water main leak in front of 7415 North Beach Drive. Staff knew there was a leak but couldn't pinpoint the location and used a leak correlator from Wisconsin Rural Water who marked the location of the leak based on their equipment. Their mark was within 6-inches of the actual location of the leak. The approximate \$200 spent on the locator saved a great deal of time and will more than offset the material costs to patch the hole if we had attempted to chase the leak.
2. Water utility staff repaired a leaking 12-inch main on Yates Road and installed a new 12-inch butterfly valve.
3. Staff met to discuss the three new pieces of equipment (pickup truck, dump truck and tandem) to be ordered. The specs will be sent out to various vendors and we will likely make a recommendation for purchase at the April Village Board meeting.
4. DPW staff removed two trees in the Village – one on Winkler (which was partially removed by Asplundh due to the location of the electric lines) and another at Crossway and Bell. Staff also continued with ward and renewal pruning and will be trimming back the trees, brush and shrubs along the hill on Beach Drive.
5. DPW staff performed cold patching on various roads, will be cleaning up the debris washed on shore on Beach, continued with CDL training for the new DPW employee, and checked the lift stations.

6. The pool anodes and windscreens for the pool will be ordered soon after research is complete and prices obtained.
7. Staff met with Globe Contractors regarding the additional block to be placed on Beach Drive. We also discussed the matter with a private property owner on the north end.
8. Staff narrowed the list of consultants for the Lake Drive project from 6 down to 2. Additional questions were developed for the two consultants with responses expected March 13.
9. Staff received word from the County that our LRIP project will not be approved by the State until early April. Rather than wait to bid the projects (Barnett, View and Acacia), we have decided to bid out all of the utility work (storm and water) in one contract and the paving (which is a reimbursable cost under LRIP) in a separate contract. This will allow us to open bids for the utility work before the end of March. Santa Monica is also scheduled to be done this year but we are waiting to hear more from the DOT on the status on an additional grant application submitted for that project.

### POLICE DEPARTMENT

1. Officers responded to Cardinal Stritch University, at the request of security personnel, to investigate a possible drug violation. The officers identified a student who was using marijuana in the dorms and subsequently arrested them for the drug violation. The student will appear in municipal court for the offense.
2. Officers responded to a report of theft from the vehicle after the resident noted their bag missing from the unlocked car. The bag contained cash, credit cards and ID information. The credit cards were used for purchases without permission and the officers are following up with the bank and businesses to identify a possible suspect.
3. Officers responded to Best Buy for a report of a retail theft after security personnel observed a subject concealing merchandise. The officers made contact with the subject and subsequently arrested them for obstructing an officer and an outstanding arrest warrant. The subject was in possession of stolen identification material which was taken in a robbery. The subject was transported to the criminal justice facility and will be charged at the district attorney's office.
4. Officers responded to several medical calls and fire calls to assist North Shore Fire Department.
5. Staff worked on compiling and completing the Annual Report for the Village Board and Police Commission.
6. Sergeant Arendt attended the Wisconsin Traffic Safety Officers Conference. This conference provides information for improving traffic safety as well as renewing the Drug Recognition Expert certification for Sergeant Arendt.

### NORTH SHORE HEALTH DEPARTMENT

**Did you know?** February is often the deadliest month for snowmobilers. According to the Wisconsin Department of Natural Resources, three people died while snowmobiling in Wisconsin this weekend, bringing the total to 17 deaths for the season. Although there is not a lot of snowmobiling happening within the North Shore area, we know many of our constituents travel

throughout the state to do so. With snow in the forecast and more still on the ground, a reminder is warranted for snowmobilers to sled safely.

There are now nine snowmobile fatalities so far this February. Alcohol, excess speed, driver inexperience or operator error are the leading causes of snowmobile fatalities. There were 16 total snowmobile fatalities in 2019. Eleven of those involved operation on public trails and roadways while four incidents occurred on frozen waterways.

Winter's fluctuating temperatures, snowfalls and snowmelts have made for often-changing terrain and mixed conditions on snowmobile trails as well as rivers and lakes. The DNR cautions that no ice is 100% safe. The DNR does not monitor conditions and suggests snowmobilers contact local fishing clubs, snowmobile clubs or outfitters to inquire about the ice conditions.

With more than 200,000 registered snowmobiles hitting Wisconsin's 25,000 miles of groomed trails each winter across the state, safety is an important part of the ride.

If you were born on or after Jan. 1, 1985, and are at least age 12 years old, you must complete a snowmobile safety certification course to operate a snowmobile on Wisconsin public snowmobile trails and areas. The DNR recommends all snowmobilers complete a safety course.

Follow these tips to ride responsibly:

- Don't drink alcohol and ride
- Slow down
- Carry a first-aid kit and dress appropriately
- Avoid frozen rivers and lakes
- Stay on marked trails
- Never travel alone and keep a safe distance between you and other snowmobilers
- Take a snowmobile safety course

To locate a class or take an online course, visit the webpage at: <https://dnr.wi.gov/education/outdoorSkills/safetyEducation.html>

For more information from the DNR regarding recreational vehicle safety, please go to: [https://dnr.wi.gov/files/pdf/pubs/le/LE0203\\_2018.pdf](https://dnr.wi.gov/files/pdf/pubs/le/LE0203_2018.pdf)

### **What is the NSHD working on?**

NSHD continues to prepare for the upcoming 2020 DNC. We have been involved in discussions and meetings with other local and state health departments to discuss a variety of public health issues that are important for DNC planning. Some of these include increasing surveillance activities for communicable diseases, health department responses in the event of a bioterrorist attack, and food safety and licensing processes.

NSHD updated our website ([www.nshealthdept.org](http://www.nshealthdept.org)) with information on licenses for temporary food events and for temporary lodging through websites like Airbnb and VBRO. The licensing

rules for these establishments can be complicated and we invite people considering renting out their homes to contact NSHD to discuss the licensing process.

**Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980.**

Tuesday, March 3, 8:00-9:30 am, NSHD Brown Deer office (4800 W Green Brook Dr)

Wednesday, March 11, 3:00-4:30 pm, NSHD Shorewood office (2010 E. Shorewood Blvd)

Tuesday, March 17, 3:00-4:30 pm, NSHD Brown Deer office (4800 W Green Brook Dr)

Wednesday, March 25, 7:30-9:00 am, NSHD Shorewood office (2010 E. Shorewood Blvd)

Tuesday, March 31, 3:30-4:30 pm, North Shore Library (6800 N Port Washington Rd)

**Upcoming Adult Health Clinics (appointment required; 8-10:00 a.m.)**

Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation. Please call the NSHD for an appointment at 414-371-2980.

Wednesday, March 18, NSHD Brown Deer office (4800 W Green Brook Dr)

Tuesday, March 24, NSHD Shorewood office (2010 E. Shorewood Blvd)

**Upcoming Blood Pressure Screening (walk-ins welcome – no appointment necessary)**

Wednesday, March 4, 12:15-1:00 pm, Dolan Center (4355 W Bradley Road)

Wednesday, March 18, 12:30-1:00 pm, LX Club (Sinai Synagogue, 8223 N. Port Washington Road)

**\*Note new time and location**

Wednesday, March 25, 3:30-4:30 pm, NSHD Shorewood office (2010 E. Shorewood Blvd)

Tuesday, March 31, 1:30-2:00 pm, WFB Sr. Center (5205 Lydell Avenue)

For the most up-to-date information on pricing, upcoming clinics and screenings, visit the Clinics page of our website at: <https://www.nshealthdept.org/Clinics>