



## VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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**To:** The Honorable Members of the Fox Point Village Board

**From:** Scott A. Botcher, Village Manager

**Date:** January 24, 2020

**Re:** **Administrative Report for the Week Ending January 24, 2020**

### ADMINISTRATION

1. Pool Committee meeting was held on Friday, January 24.
2. OnTech was on site to work on miscellaneous IT issues.
3. Staff continues to take in applications for Managers, Lifeguards and Front Box Attendants for the 2020 Pool Season.
4. Staff met with Pastor Knapp re: Fox Point Lutheran project.
5. 2020 Spring Primary Election Notices Type A, Type D, and Type E have been posted to all posting boards in the Village, in addition to the Village website, legal posting page and election pages.
6. Wisconsin Election Commission webinar regarding Canvass Reporting System was attended by staff.
7. Staff attended a Payment Services Network training prior to going live for utility billing payments.
8. Training was prepared for election inspectors prior to the Spring Primary Election.
9. Election supplies were picked up from Milwaukee County Elections Commission by staff.
10. Updates to election inspector manuals are currently being made.
11. Staff entered WisVote milestones were checked for completion of data input and review.
12. Hours for In-person absentee voting were posted by staff; hours on February 3, 2020 during regular office hours through February 14, 2020; extended hours for voters are on February 13 until 5:00 p.m. and February 14 until 5:00 p.m.

### DEPARTMENT OF PUBLIC WORKS

1. DPW staff responded to snow events this week – one over the weekend and another Thursday.
2. DPW staff also worked on the following:
  - a. Ash tree removals
  - b. Pruning along Dean Road from Lake Drive to Allen Lane
  - c. Participated in training sessions.
  - d. Performed the normal garbage and yard waste collections.
  - e. Assisted the contractor on Beach Drive (8000 block) with the installation of additional storm sewer pipe.

3. Activities in the shop are busy as the mechanics continue to work on PM's, miscellaneous repairs, ordering and setting up the new tire changer, and continuing to identify specifications for the new vehicles/equipment.
4. Water Utility staff:
  - a. Mailed out another batch of meter swap cards. Responses have not been great (less than 10 percent of the roughly 100 residents to whom the cards were sent responded). Staff will wait to see the response from this latest round and then begin to knock on doors to ask in person. Eventually, if customers do not respond, their water may be shut off.
  - b. Froze a water lateral at 6831 North Santa Monica and replaced the water meter.
  - c. Placed hydrant flags on the fire hydrants from last year's project.
  - d. Finished testing the water meters from the meter swap program.
  - e. Organized the cold storage area and the water utility van.
  - f. Pumped down the water in the pressure reducing pits on Beach Drive.
  - g. Checked water usage at a home on Seneca as there was a question regarding the volume of water used.
5. Continued preparation of the pre-disaster mitigation grant to be submitted to FEMA. A great deal of time has been spent on this application – working with our consultants and Wisconsin Emergency Management. Based on a preliminary design, the estimated cost to relocate the sanitary sewer and perform shoreline stabilization activities (which includes “beach nourishment”) is about \$2,200,000. If awarded the grant, FEMA will cover up to 75% of the costs.
6. Our contractors were still on site this week working on the shoreline. On the south end, Globe Contractors placed additional block and reset those that had washed into the lake or tipped over. It is possible that Globe's additional work may be covered by a disaster declaration for Milwaukee County. On the north end, the Gillen Company continues to place the quarry stone revetment system.
7. Staff responded to the questions from the consultants who will be submitting proposals as part of the Lake Drive reconstruction project. It is anticipated that this project will be awarded at the March Village Board meeting.
8. Staff made an offer to an individual who will serve as the part-time Administrative Assistant in the Department of Public Works. Leah Villanueva has accepted the position and is expected to start on February 3.

### POLICE DEPARTMENT

1. Officers routinely participate in High Visibility Enforcement activities through a grant from the DOT. The grant is intended to reduce traffic crashes through additional enforcement. While participating in the grant this week, an officer arrested a driver for operating while impaired by a controlled substance. This traffic stop and arrest occurred at approximately 9:30 am. The driver will appear in municipal court for this offense.
2. Officers responded to assist Bayside Police with an out-of-control individual who was making suicidal threats. The subject was evaluated by North Shore Fire Department personnel and subsequently transported to the hospital.

3. An officer conducted a traffic stop for an equipment violation which resulted in the arrest of the driver for a second offense OWI. The case will be reviewed by the district attorney.
4. Officers responded to a report of a retail theft at Best Buy when two subjects concealed merchandise inside the store. The subjects were arrested for the retail theft and outstanding arrest warrants from other jurisdictions.
5. Officers responded to Bayside Middle School after a student reported receiving threatening messages via text. The officers investigated the complaint and determined that the student, a fox point resident, had fabricated the threats. The student will be referred to municipal court for the disorderly conduct.
6. Officers responded to a hit and run accident at approximately 10:00 am which resulted in the arrest of the driver for OWI and open container. The driver will appear in municipal court.

### NORTH SHORE HEALTH DEPARTMENT

#### North Shore Health Department Highlights 1/21/2020

##### Did You Know?

January is National Winter Sports Traumatic Brain Injury (TBI) Month. Every year millions of people in the US participate in winter sports such as skiing, snowboarding, sledding, ice skating and hockey. These are fun activities that encourage physical activity and get people outside during winter, however the high speeds and slippery surfaces can also lead to serious injuries. TBIs result in an alteration of brain function, usually due to a violent blow or jolt to the head. Concussions are one type of TBI.

Brainline.org offers some injury prevention tips to protect yourself and your loved ones when participating in winter sports:

1. Always wear a properly-fitted helmet designed for the specific sport and ALWAYS replace it after a serious fall.
2. Have fun, but know your limitations—start slow, take lessons for new sports, and make sure children are supervised.
3. Be familiar with your surroundings and stay alert to blind spots or changes in terrain or weather.
4. Know the warning signs of a concussion:
  - Headaches
  - One pupil larger than the other
  - Weakness or numbness
  - Altered coordination or balance
  - Confusion or slurred speech
  - Nausea and/or vomiting

- Loss of consciousness (passed out/knocked out). Even a brief loss of consciousness should be taken seriously.
- Not feeling “quite right”

5. If you or a loved one has a concussion, take time to recover before putting yourself into a high risk situation again.

For more information on brain injuries, including concussions, visit the CDC’s website at:

<https://www.cdc.gov/headsup/basics/index.html>

### **What is the NSHD working on?**

The North Shore Board of Health held its first meeting in 2020. The Board agreed to annually rotate the position of chairperson so each municipal representative would have the opportunity to serve in this role. The new Board of Health Chair is Bayside representative, Ellen Schupper. We look forward to working with Ms. Schupper to lead the BOH in 2020.

One of our public health nurse’s participated in the first meeting of the Enhanced Multidisciplinary Team to address elder abuse and neglect in Milwaukee County. This foundational meeting was attended by many partners in Milwaukee County to establish a plan to identify and close gaps, and improve effectiveness when responding to reports of financial, physical or mental abuse or neglect of older adults in our community. This effort is supported by a three-year plan through the Department of Justice with leadership from Milwaukee County Department on Aging Elder Abuse unit.

### **Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980.**

Tuesday, January 28, 3:30-3:30 pm, North Shore Library

Tuesday, February 4, 8:00-9:30 am, NSHD Brown Deer office (4800 W Green Brook Dr)

Wednesday, February 12, 3:00-4:30 pm, NSHD Shorewood office (2010 E. Shorewood Blvd)

Tuesday, February 18, 3:00-4:30 pm, NSHD Brown Deer office (4800 W Green Brook Dr)

Tuesday, February 25, 3:30-4:30 pm, North Shore Library

Wednesday, February 26, 7:30-9:00 am, NSHD Shorewood office (2010 E. Shorewood Blvd)

### **Upcoming Adult Health Clinics (appointment required; 8-10:00 a.m.)**

Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation. Please call the NSHD for an appointment at 414-371-2980.

Wednesday, March 18, NSHD Brown Deer office (4800 W Green Brook Dr)

Tuesday, March 24, NSHD Shorewood office (2010 E. Shorewood Blvd)

### **Upcoming Blood Pressure Screening (walk-ins welcome – no appointment necessary)**

Tuesday, January 28, 1:30-2:00pm, WFB Sr. Center (5205 Lydell Avenue)

Wednesday, February 5, 12:15-1:00 pm, Dolan Center (4355 W Bradley Road)

Wednesday, February 19, 11:30-12:00 pm, LX Club (Meeting at Zaffiro’s in Marcus No. Shore Cinema, Mequon)

Tuesday, February 25, 1:30-2:00 pm, WFB Sr. Center (5205 Lydell Avenue)

Wednesday, February 26, 3:30-4:30 pm, NSHD Shorewood office (2010 E. Shorewood Blvd)

For the most up-to-date information on pricing, upcoming clinics and screenings, visit the Clinics page of our website at: <http://www.nshealthdept.org/Clinics>