



## VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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**To:** The Honorable Members of the Fox Point Village Board

**From:** Scott A. Botcher, Village Manager

**Date:** April 26, 2019

**Re:** **Administrative Report for the Week Ending April 26, 2019**

### ADMINISTRATION

1. Manager continued interviewing Prosecution candidates in advance of Mr. Cain's departure.
2. Manager attended Joint Finance Committee luncheon at The Madison Club as invited guest.
3. Board of Review meeting agenda was posted and packet was prepared and send electronically or delivered for the meeting on May 8, 2019 at 5:30 p.m.
4. Final election supplies were inventoried and stored from the 2019 elections by staff in preparation for the 2020 elections.
5. Staff attended the Metro Municipal Clerks Association meeting hosted by Milwaukee County Election Commission at Doc's Smokehouse; updates on 4GM Modem and Emergency Election Planning were discussed.
6. Staff attended UWGB Administrative Professionals Education Conference in Sheboygan on Campus Wednesday.
7. Coordination and conference calls with GovPayNet payment services regarding implementation continued with staff.
8. Updates regarding Badger Books and 2020 installation continued between the Clerk's Office and Wisconsin Election Commission.
9. New postage machine to replace the aging current postage machine has been coordinated by staff and delivered by Pitney Bowes to be in place by June.
10. The new Village website launched on Monday. Staff continues to review all content and update as necessary.
11. Staff attended the 49<sup>th</sup> Annual Arbor Day Celebration on Friday, April 26.

### DEPARTMENT OF PUBLIC WORKS

1. Wood Sewer and Excavating began work on Calumet Road on Monday and completed installation of a new valve and about 350 feet of 12-inch water main. We Energies continues with their gas work as well. Residents are reminded that the road is closed to through traffic for the safety of the workers. Detour routes are in place on Green Tree Road and Bradley Road.

2. WSO Grading & Excavating installed a storm sewer pipe on Navajo and will bury some additional pipe on Lilac Lane.
3. Most of the DNR report on recycling activities for 2018 has been completed though we are waiting on the complaints received/filed by residents with our contractor before we can submit the report to the DNR. A special thanks is extended to the other staff members (Mary, Allison, Mike P., Mike K. and Bill) who assisted in providing the necessary data so the report could be completed.
4. Staff worked on a 5-year CIP and a 10-year plan for road, storm and water replacements as well as other larger cost projects that may be proposed within a 10-year period.
5. Water utility staff continued with meter installs and began meter reading this week. They have also scheduled a water main repair for a leaking main on Iroquois for next week.
6. DPW staff finished stump grinding activities, continue to collect yard waste (which is quite heavy), and has accepted delivery of our spring trees for planting. Tree locations were staked this week and planting should begin in about a week.
7. The Assistant Director and Mechanic performed PM's on the small water utility equipment and began work on the small DPW equipment.
8. The Assistant Director researched additional quotes for a small wheel loader.
9. Staff solicited an additional quote for street patching (from water main breaks predominantly) but has yet to hear back from the contractor.
10. Staff received and processed a proposal for management of the Indian Creek Woods after the ash were recently removed in order to keep the invasive species at bay.

### POLICE DEPARTMENT

1. Officers responded to a report of a disturbance at a residence which resulted in the arrest of one of the occupants. The initial report indicated a verbal disagreement was occurring and at some point, one of the occupants struck the other occupant with a fist and then obtained a weapon. Officers were able to separate the occupants and deescalate the situation. The subject with a weapon was arrested and transported to the criminal justice facility. This case will be reviewed by the district attorney.
2. Officers responded to CVS pharmacy for a report of a retail theft. Prior to arrival, the subjects left the store and were stopped by responding officers. Two subjects were arrested for retail theft and will appear in municipal court. One of the subjects is also being investigated as a possible suspect involved with retail theft in the Chicago suburbs.
3. Officers responded to a report of a theft of bicycle which occurred in doctors park. The bicycle was left unlocked near the playground and was taken during a fifteen-minute window. No suspects are identified at this time.
4. Officers responded to a report of an entry to auto which occurred during the overnight hours. The vehicle was left unlocked and personal items were taken without permission. The investigation remains open as officers work with other jurisdictions who may have experienced similar incidents.
5. Staff who are instructors in specialty areas participated in annual update training. This training is required by the division of Training & Standards to ensure instructors are teaching current material to officers.

## NORTH SHORE HEALTH DEPARTMENT

### North Shore Health Department Highlights 4/23/2019

#### Did you know?

All seven police departments in the North Shore are regularly available to receive and properly dispose of expired or unused personal medications. The Police Departments of Bayside, Glendale, Shorewood and Whitefish Bay will be participating in the Wisconsin Department of Justice's Statewide Prescription **Drug Take Back Initiative on Saturday, April 27 from 10am-2pm**, along with many other community partners.

**Bring:** Prescription (controlled and non-controlled) and over-the-counter medications, ointments, patches, non-aerosol sprays, inhalers, creams, vials and pet medications. Contact the location you plan to visit as to that location's ability to accept liquids/non-solid medications. While solid medications (pills/capsules) should be placed in a zip-lock plastic bag, liquids and creams need to remain in their original labeled containers.

**Do Not Bring:** Illegal drugs, needles/sharps, aerosol cans, bio-hazardous materials (anything containing a bodily fluid or blood), mercury thermometers, personal care products (shampoo, soaps, lotions, sunscreens, etc.), household hazardous waste (paint, pesticides, oil, gas).

The goal of this event is to provide a safe, convenient, and responsible means of disposal of prescription medications, while also educating the general public about the potential problems caused by these medications. Unused prescription medications in homes create a public health and safety concern because they can be accidentally ingested, stolen, misused, and abused. In general, it is not recommended that unused medications be flushed or poured down the drain, as water reclamation facilities are not designed to remove all medications and trace amounts of pharmaceuticals are showing up in rivers and lakes around the world. However, some medications are so dangerous and prone to abuse/overdose risk that the FDA actually does suggest flushing instead of keeping in your home (list can be found at <https://www.fda.gov/downloads/drugs/resourcesforyou/consumers/buyingusingmedicinesafely/ensuringsafeuseofmedicine/safedisposalofmedicines/ucm337803.pdf>).

Properly disposing of unused drugs year round at police stations and on Take Back Days like April 27th remove potentially dangerous pharmaceutical substances from our state's medicine cabinets and will help to prevent them from going into our water supply.

For locations of the North Shore Police Departments, and other locations participating in the **Drug Take Back Day**, visit <https://takebackday.dea.gov/>

#### What is the health department working on?

The North Shore Health Department hosted a tabletop exercise held at the North Shore Library focusing on a water system emergency. Thirty-two participants from a variety of public and

private partners in the North Shore discussed current plans and learned about ways each partner would address such an event. Although this exercise focused on the water system, connections were made that will be expanded for future preparedness planning. This exercise was funded by a grant from the Wisconsin Department of Health Services.

A Public Health Nurse participated in the 2019 Preparedness Summit, sponsored by the National Association of County and City Health Officials (NACCHO). The conference shared best practices in emergency preparedness, provided networking and built partnerships, and strengthened the Health Department's ability to prepare for, respond to and recover from emerging threats such as pandemic influenza, bioterrorism or cyber security.

A Public Health Nurse attended the Maternal Child Health Summit in Eau Claire. The Summit focused on MCH objectives for local health departments with presentations on Health Equity, Health Equality, and Sex Trafficking in Wisconsin. The keynote address focused on strategic planning for these programs that can be challenging in the face of chronic underfunding.

**Upcoming Immunization Clinics (appointment required)** - Please call the North Shore Health Department for an appointment at 414-371-2980.

Wednesday, April 30, 3:30-4:30 p.m., North Shore Library

Thursday, May 9, 3-4:30 p.m., Shorewood Office

Tuesday, May 14, 10-11:00 a.m., Brown Deer

Thursday, May 21, 7:30-9:00 a.m., Shorewood Office

Tuesday, May 22, 3:30-4:30 p.m., Brown Deer

Tuesday, May 28, 3:30-4:30 p.m., North Shore Library

Tuesday, June 11, 10-11:00 a.m., Brown Deer

Thursday, June 13, 3-4:30 p.m., Shorewood Office

Thursday, June 18, 7:30-9:00 a.m., Shorewood Office

Wednesday, June 19, 3:30-4:30 p.m., Brown Deer

NO NS LIBRARY CLINIC IN JUNE

**Upcoming Adult Health Clinics (appointment required; 8-10:00 a.m.)** – Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation. Please call the NSHD for an appointment at 414-371-2980.

Wednesday, May 15, Brown Deer

Tuesday, May 28, Shorewood

Wednesday, June 19, Brown Deer

Tuesday, June 25, Shorewood

**Upcoming Blood Pressure Screening (walk-ins welcome – no appointment necessary)**

Wednesday, May 1, 12:15 – 1:00 p.m., Lois & Tom Dolan Community Center (4355 W. Bradley)

Tuesday, May 14, 1:30-2:30 p.m., WFB Sr. Center (5205 Lydell Avenue)

Thursday, May 16, 11:30-12:00 p.m., LX Club (Laurel Oaks, 1700 W. Bender Rd., Glendale, WI 53209)

Wednesday, May 22, 3:30-4:30. p.m. Shorewood Office

Wednesday, June 5, 12:15 – 1:00 p.m., Lois & Tom Dolan Community Center (4355 W. Bradley)

Tuesday, June 11, 1:30-2:30 p.m., WFB Sr. Center (5205 Lydell Avenue)

Thursday, June 20, 12:30-1:00 p.m., LX Club (WFB Women's Club, 600 E. Henry Clay St.)

Wednesday, June 26, 3:30-4:30. p.m. Shorewood Office

For the most up-to-date information on pricing, upcoming clinics and screenings, visit the Clinics page of our website at: <http://www.nshealthdept.org/Clinics>