



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

7200 N. SANTA MONICA BLVD.

FOX POINT WI 53217-3505

414-351-8900

FAX 414-351-8909

To: The Honorable Members of the Fox Point Village Board

From: Scott A. Botcher, Village Manager

Date: February 1, 2019

Re: **Administrative Report for the Week Ending February 1, 2019**

ADMINISTRATION

1. The Village is accepting applications for Pool Manager, Assistant Pool Manager, Lifeguards and Front Box employees. Applications can be found on the Village's website.
2. Staff continues to work on updating the Village website. The new site will most likely be rolled out this summer. Further, each Trustee will have their own Village email address and these will be posted on the website.
3. The 2018 tax first installment deadline date of January 31, 2019 has passed; many residents have inquired about extensions due to the snow and cold; per WI Stats., 74.11(7) and 74.12(7) a grace period of 5 business is permitted through February 7, 2019.
4. As a reminder, the 2018 tax second installment payment is due by Friday, April 5, 2019.
5. Due to weather, Elections Security Tabletop Exercise (TTX) workshop has been rescheduled for the clerk's office staff from Thursday, January 31, 2019 to Thursday, February 7, 2019.
6. The Village completed its migration to Office 365. This migration will save the Village money and allow staff to be more efficient.
7. Reminder: Fox Point Pool Community Input Meeting will be held next Tuesday, February 5 at 6:30pm at the Fox Point Village Hall. More information is on the Village's website.

DEPARTMENT OF PUBLIC WORKS

1. It's been a busy week in DPW with the snow and cold and water issues. DPW staff responded to the snowstorm on Monday – arriving about 3 am and working until about 6 pm to clear the roads. As a result of the snowstorm, garbage and recycling collection was shifted a day. Staff then spent the next few days working with Waste Management on an appropriate collection schedule for the remainder of the week. Collections were then cancelled on Wednesday due to the extremely cold temperatures. Waste Management also cancelled on Thursday so DPW staff collected both garbage and recycling on Thursday. The route will be finished this Saturday to get back on schedule.
2. During the snowstorm, staff discovered a water leak/break at Bell and Lake. As DPW staff were working for about 15 hours, a decision was made to hire Globe Contractors to repair the water main leak.
3. DPW staff then moved snow to the pool parking lot, winged back the snow along roads, and cleaned up the snow around turnarounds and the crossovers. They also patched the

Beach Drive patch (from the leaking groundwater work a couple of weeks ago) and the Lake and Bell water main patch.

4. Bids were opened for the 2019 sanitary sewer rehab project and the low bidder was a little over \$200,000 – about \$10,000 under the engineer’s estimate and about \$50,000 less than what we have budgeted.
5. Staff attended pre –bid meetings with contractors for the 2019 stormwater project and 2019 road and utility project. Bids are due next Tuesday and a recommendation will be made to the Board for all three projects at the Village Board meeting.
6. The Assistant Director continues with mechanic training and other miscellaneous training, assisting with PM’s, and drafted specifications for the backhoe/loader and mini-loader.
7. Staff met with our consultant regarding addenda that will be issued for each of the projects prior to next week’s bids.

POLICE DEPARTMENT

1. The winter freeze kept most people at home, including people interested in committing crimes. Officers responded to assist several citizens with disabled vehicles during the winter storm this week and a few that slid into the ditch with the snow conditions.
2. The snow and cold did not keep all criminals away. Officers responded to the 8200 block of North Poplar Road for a report to an entry to auto. The resident reported that an unknown person entered the unlocked auto and caused damage to the interior, but did not take anything.
3. Officers responded to a report of a family trouble where the teenage child was having an angry outburst. Officers assisted the family and provided counseling; no criminal activity occurred.
4. Officers responded to complaints from residents related to snow removal as well as speaking to contractors who were pushing snow into the roadway.

***** Residents are reminded that village ordinance requires that when conducting snow removal the snow must remain on the originating property and cannot be pushed across the roadway. *****

NORTH SHORE HEALTH DEPARTMENT

Did you know?

Winter weather creates dangerous conditions including icy, snow and sleet covered roads. In Wisconsin, these conditions are responsible for an average of 50,000 vehicle crashes and 45 deaths each winter. Although winter is familiar to Wisconsinites, extreme cold, snow, ice, rain, and sleet place all of us at risk. Winter can be especially difficult for older adults, young children, people who are socially isolated, and those with low economic status. Some key reminders about staying safe this winter include:

- During extreme cold, limit time outside. If you need to go outside, wear layers of warm clothing. Watch for signs of frostbite and hypothermia.
- Avoid carbon monoxide poisoning. Never heat your home with an oven/stove.

- Keep an emergency kit in your car with items like booster cables, shovel, bag of sand or cat litter. Complete list is at <https://www.ready.gov/car>.
- Have an emergency supply kit in your home available in the event of a power failure. <https://www.ready.gov/build-a-kit>.
- Check on your neighbors, especially the elderly and those living alone.
- Warming centers and shelters are available throughout Milwaukee County. If you are in need of shelter, heating assistance, or warm clothing, call 211 for assistance or visit Impact's website at <http://www.impactinc.org/impact-2-1-1/> for more information.

What is the North Shore Health Department working on?

The NSHD nursing staff met with DHS coordinators of the perinatal Hepatitis B program for updates and review of this important program. Perinatal Hepatitis B interventions and public health nurse case management promote healthy birth outcomes for children of mothers with chronic Hepatitis B.

During the week of January 14th our sanitarian conducted maintenance standardization with the WI Department of Agriculture, Trade and Consumer Protection. This is an annual exercise our sanitarian participates in to maintain a food safety credential for our food licensing program. Brad Simerly successfully met the requirements of this exercise and is certified through 2020.

The Public Health Manager met with the Southeastern Regional Prevention Center Director from Alliance for Wisconsin Youth (AWY). AWY is a program of the Wisconsin Department of Health Services which provides technical guidance and support for work in prevention and youth development. As substance abuse is one of the identified priorities for our upcoming Community Health Improvement Plan, we are forming an Action Team of community members to guide our planning. AWY will help us with this process. If you're interested in being a member of our Action Team, please email us at nshd@browndeerwi.org.

Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980.

Tuesday, Feb.12th 10-11:00 a.m., Brown Deer

Thursday, Feb.14th 3-4:30 p.m., Shorewood

Tuesday, Feb.19th 7:30-9:00 a.m., Shorewood

Wednesday, Feb.20th 3:30-4:30 p.m., Brown Deer

Tuesday, Feb.26th 3:30-4:30pm – North Shore Library

Upcoming Adult Health Clinics (appointment required; 8-10:00 a.m.) – Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation. Please call the North Shore Health Department for an appointment at 414-371-2980.

Wednesday, February 20th, Brown Deer

Tuesday, February 26th, Shorewood

Upcoming Blood Pressure Screening (walk-ins welcome – no appointment necessary)

Wednesday, February 6th 12:15-1:00, Lois & Tom Dolan Community Center (4355 W. Bradley)

Tuesday, February 12th, 1:30-2:30, WFB Sr. Center (5205 Lydell Avenue)

Wednesday, February 27th 3:30-4:30pm Shorewood

For the most up-to-date information on pricing, upcoming clinics and screenings, visit the Clinics page of our website at: <http://www.nshealthdept.org/Clinics>