



## VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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**To:** The Honorable Members of the Fox Point Village Board

**From:** Scott A. Botcher, Village Manager

**Date:** November 28, 2018

**Re:** **Administrative Report for the Week Ending November 30, 2018**

### ADMINISTRATION

1. 2018 Municipal Levy Limit Worksheet was completed and filed by staff.
2. 2019 Spring Primary and Spring General Election ballot orders were calculated and submitted to the Milwaukee County Election Commission.
3. Monday, December 3, 2018 Plan Commission meeting agenda and packet were prepared, printed and delivered; the agenda was posted.
4. Manager attended Police and Fire Commission meeting on Wednesday.
5. Staff met with representatives from Ayres to discuss their Architectural and Engineering study that was awarded to them at the November Village Board meeting. A tour was given of the existing pool site, as well as the Longacre North site.

### DEPARTMENT OF PUBLIC WORKS

1. Staff received the resignation of Josh Lewandowski, Water Utility Operator, effective December 7, 2018. Josh is leaving the Village of Fox Point to join a plumbing contractor closer to where he lives in Racine County. We wish him well in his future endeavors. We will be looking to fill his position as soon as possible given that we are entering the season of water main breaks and already interviewed a potential candidate on Wednesday.
2. Village staff was pleased to have dodged the snow storm on Sunday given the number of leaf piles placed out for collection over the Thanksgiving weekend. Staff is continuing to work overtime to collect all of the leaves and will be wrapping up the leaf collection activities on December 7.
3. Catch basins in the Village were vacuumed this week as part of our stormwater permit.
4. Staff interviewed internal candidates for the operator in training position. This position was set up in light of the fact that one of our operators will be out for an extended period of time for two separate surgeries and that we anticipate another operator retiring in the next couple of years. This provides staff with the opportunity to train the candidates (two DPW staff applied for the position) so that they may be ready to assume the role of a full time operator once the position is formally available.
5. The new packer was put into service and the old packer was delivered to the manufacture/dealer as part of the trade in.

6. Work continues on the facilities (a part of the painting project was completed and the rest will be done in the spring and an electrician is looking into lighting issues in the DPW yard) and on the equipment (a number of PM's and equipment maintenance items).
7. Staff responded to a snow event on November 29.
8. Water utility staff continue with meter testing, sending out meter cards for meter installs, and working with North Shore Water on SCADA improvements
9. Staff met with our consultant on the 2019 Road and Utility Improvement Project (Calumet, Barnett, View, Bergen and Goodrich).

### POLICE DEPARTMENT

1. The department continued interviews with potential police officer candidates and are conducting background checks of the candidates. The department also received the resignation from Officer Ryan May who will be leaving after the first of the year to pursue his law enforcement career with another agency.
2. Officers responded to a report of a motor vehicle theft on November 30, 2018. The vehicle was taken during the overnight hours from the driveway of the home and was pursued twice during the overnight hours by other police agencies in the North Shore. The officers continue to investigate and are working with the other agencies to locate the vehicle and suspects. The same resident had their car entered two nights earlier and a credit card was taken from the unlocked car.
3. Officers responded to a report of a theft from auto on November 26, 2018 after a resident noted that their car had been rummaged through. The subject took items that included a key fob for another car at the residence and documents that included personal information. The resident was advised to flag their credit report for future fraudulent activity and the theft remains under investigation.
4. Officers responded to a request for a welfare check on November 25, 2018 when a subject appeared to be sleeping in a car. The officer made contact with the subject and noticed a marijuana pipe and a glass pipe commonly used to smoke crack cocaine lying near the subject. The subject was arrested for the drug paraphernalia and during the arrest, an illegal knife and pellet gun were found. The subject will appear in municipal court for these violations.
5. Officers provided assistance to another North Shore police department when they were investigating a person involved in a telephone scam. The person on the phone used the "grandparent scam" to convince a resident to provide money in excess of \$1000 to help the grandchild. The scammer sent a messenger to obtain the money and officers arrested the subject. The investigation is ongoing to locate the original offender.
6. Officer Nieuwenhuis completed training in crisis intervention during the week. This training addressed assisting people in crisis and de-escalating critical events.

### NORTH SHORE HEALTH DEPARTMENT

Did you know?

Winter driving brings unique challenges for all, but if you have new teen drivers, this week may bring their first chance to drive in the snow or ice. Here are some winter driving tips for new drivers, that also serve as good reminders for the rest of us.

- Take extra time—to get to your destination, to stop, to turn, or to get started.
- Reduce speed, and increase following and braking distance.
- Make sure the car is winter-ready.
  - Keep your fuel tank at least half full to prevent freezing of fuel lines and provide necessary fuel if you become stranded.
  - Ensure your tires have good tread and are properly inflated.
  - Ensure your battery, anti-freeze and cooling system are in good condition.
  - Replace worn windshield wipers and carry extra washer fluid.
  - Ensure headlights and other vehicle lights are operating properly.
- Before driving, clear snow and ice from the windows, lights, hood and roof.
- Pack an emergency kit. Check this supply list from the Centers for Disease Control and Prevention  
(CDC): <https://www.cdc.gov/disasters/winter/beforestorm/supplylists.html#car>

## IS YOUR VEHICLE WINTER READY?



### What is the Health Department working on?

A public health nurse attended the quarterly Childhood Lead Educational Committee meeting. Updates were given on a new website for health care professionals. This website will share information on lead policies and procedures, fact sheets and informational handouts, ensuring that public health and providers statewide have access to the same information.

The Health Department continues to monitor the romaine lettuce recall due to E. coli. Preliminary information from the Food and Drug Administration (FDA) indicates that ill people in several areas across the country were exposed to romaine lettuce harvested in the Central Coast growing regions of northern and central California. Romaine harvested from locations outside of the California regions does not appear to be related to the current outbreak. The CDC posts updated information on the advisory on their website <https://www.cdc.gov/ecoli/2018/o157h7-11-18/index.html>.

Still need your flu shot? The North Shore Health Department offers an assortment of flu immunizations, including:

- Quadrivalent flu shots for \$40
- Preservative free quadrivalent flu shots for \$45
- High dose flu shots (ages 65 and over) for \$65
- *Limited availability at some clinics:* Flu mist (ages 2-49) for \$40

Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980.

Tuesday, Dec. 11th 10-11:00am, Brown Deer  
Thursday, Dec. 13th 3-4:30 p.m., Shorewood  
Tuesday, Dec. 18<sup>th</sup> 7:30-9:00 a.m., Shorewood  
Wednesday, Dec. 19th 3:30-4:30 p.m., Brown Deer

Upcoming Adult Health Clinics (appointment required; 8-10:00 a.m.) – Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation. Please call the North Shore Health Department for an appointment at 414-371-2980.

Wednesday, December 19<sup>th</sup>, Brown Deer  
Wednesday, January 16<sup>th</sup>, Brown Deer  
Tuesday, January 22<sup>nd</sup>, Shorewood

Upcoming Blood Pressure Screening (walk-ins welcome – no appointment necessary)

Wednesday, December 5th 12:15-1:00 p.m. Dolan Center (4355 W Bradley Rd)  
Tuesday, December 11th 1:30-2:30 p.m., WFB Sr. Center (5205 Lydell Avenue)  
Thursday, December 20th 11:30-12:00pm LX Club (WFB Women's Club, 600 E. Henry Clay St.)

For the most up-to-date information on pricing, upcoming clinics and screenings, visit the Clinics page of our website at: <http://www.nshealthdept.org/Clinics>