



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

7200 N. SANTA MONICA BLVD.

FOX POINT WI 53217-3505

414-351-8900

FAX 414-351-8909

To: The Honorable Members of the Fox Point Village Board

From: Scott A. Botcher, Village Manager

Date: August 10, 2018

Re: **Administrative Report for the Week Ending August 10, 2018**

ADMINISTRATION

1. Staff met with parties interested in the MMSD 2050 Facilities plans.
2. Staff met with parties supportive of chickens in Fox Point.
3. Staff hosted a pot luck employee luncheon.
4. Village Board agenda packet for Tuesday, August 14, 2018 at 7:00 p.m. was prepared, generated and sent by staff.
5. Fox Point Partisan Primary election public test for voting equipment was held on Monday, August 13, 2018 at 10:00 a.m. by staff.
6. Staff assisted voters with voter questions, registrations and in-person voting.
7. Chief election inspector and election inspector training presentation was prepared and held by the clerk's office on Thursday; training was certified by WEC.
8. Final documents were prepared for the August 14, 2018, Partisan Primary election by staff.
9. The regular voter poll list and the E.R.I.C. Supplemental poll list was generated and printed for the Partisan Primary election by staff.
10. Absentee ballot logs were generated and printed by the clerk's office, for the Partisan Primary election.
11. Partisan Primary election master voter registration list was generated, finalized and printed by staff.
12. Cardinal Stritch University housing list was finalized and placed in a binder by staff for the police department poll location.
13. Absentee ballots were locked by the clerk's office, separated by poll location with security seals for delivery on Election Day.
14. The last day of in-person absentee voting was held this week during regular business hours by staff; extended hours were offered this week on Friday until 5:00 p.m.
15. Board of Appeals meeting was held by staff on Tuesday, August 7, 2018.
16. Utility bill preparation has begun for the billing that will be generated at the end of August.

DEPARTMENT OF PUBLIC WORKS

1. Staff met with UPI and We Energies to discuss construction schedule and updates along Club, Lilac and Merrie. We Energies has about 6 to 7 weeks of work remaining and we met with the respective parties to determine if the first layer of asphalt (binder course)

- could be placed prior to the completion of We Energies work. It appears that will likely occur but not until late August. Payne and Dolan will also be paving the binder course on Poplar this Friday. UPI also converted all the homes to the new water main this week and cut off the old water main on Thursday. They will be closing Club Circle (north loop) on Friday to install the culvert in the ravine and will be working to finish up the other storm sewer work.
2. The contractor working on the Goodrich green infrastructure project is moving along in spite of the various hurdles and obstacles. Two of the four wing walls on the east bridge have been replaced (it appears these were a quick addition to the project in 1994-1995 with very little design behind them), one has been formed and will be poured soon and the fourth will be completed after work in the ravine is completed. It is anticipated that another two weeks remains on the east bridge and then the contractor will move over to the west bridge.
 3. The Assistant Director continues to monitor the lift station dialer as we've had problems with it in recent months (intermittent "outages"). He also coordinated a number of other items (Packer 6, which is having engine issues but will be traded in within the next couple of months, repairs to the boiler pump and responding to a fecal incident in the wading pool).
 4. The Assistant Director also coordinated two new hires – Jason McRae (DPW Laborer who started this past Monday) and Steve West (new mechanic who will start in a couple of weeks).
 5. DPW staff continue with the installation of the end walls on the roads under construction, cut Klode Park in partnership with Whitefish Bay, continued with ditch and storm sewer work along Stormonth, tree pruning and removals, coordination of pavilion rentals along with normal tasks and activities.
 6. The Forester continues to respond to a high number of calls related to private ash. The Forester and Director have also been in communication with the Executive Director at Congregation Shalom regarding landscape restoration activities along Santa Monica Boulevard.
 7. Staff worked with our consultant to respond to DNR questions regarding the stormwater management plan update. We are still submitting information to the DNR in response to questions related to our reimbursement. Once all questions have been answered, we will see about a \$50,000 to \$60,000 reimbursement.

POLICE DEPARTMENT

1. Officers responded to Best Buy, 8755 North Port Washington Road on August 5, 2018 for a report of retail theft. The officers met with store employees who observed the concealment of merchandise in excess of \$390 by two subjects. The subjects will appear in municipal court for a retail theft violation.
2. Offices conducted a traffic stop on August 4, 2018 for a registration violation which resulted in an arrest for an outstanding warrant. The driver was taken into custody for the valid warrant and later turned over to the Brown Deer Police Department.
3. Officers responded to the Porticos Apartments, 500 West Bradley Road on August 5, 2018 for a person suffering from a mental health issue. Officers met with the resident and

- determined that the person was having suicidal thoughts that needed medical care. The officer transported the subject to Milwaukee County Mental Health for follow-up care.
4. Officers met with a resident on August 6, 2018 at the station after they determined that their personal identifying information had been used without permission. The resident determined that their bank information had been affected along with their home address. The officer continues to investigate and obtain information from Florida related to this case.
 5. Officers responded to a retail theft on August 8, 2018 at CVS Pharmacy, 8661 North Port Washington Road after two female subjects' concealed merchandise valued at \$177. The officers located the subjects in the vicinity of the store and subsequently arrested them for retail theft. The subjects will appear in municipal court for the offense.
 6. Officers responded with North Shore Fire Department to Cosi, 8775 North Port Washington Road on August 10, 2018 for a fire alarm sounding. The officers observed a smoke haze in the building and assisted fire personnel on the scene. A second alarm sounded 30 minutes later for a separate item smoking. No damage occurred and the smoke was related to cooking appliances.
 7. Captain Dubnicka attended the Wisconsin Chiefs of Police Association summer conference August 6-8, 2018. The focus of the conference was school safety, with national experts presenting material. The conference was also open to school administrators, which provided an opportunity to focus on school safety from both the educators and law enforcement perspective.

NORTH SHORE HEALTH DEPARTMENT

The North Shore Health Department participates in a variety of community events throughout the summer including: National Night Out, Safety Days, Farmers' Markets, Car Seat events, and many more. Community events build cohesion and resiliency among residents, businesses, government and community groups to make communities and neighborhoods safe and free of crime and violence. Community cohesion is the coming together of people with a shared vision and sense of belonging in which the diversity of people's backgrounds and circumstances are valued and appreciated. Community resilience is the sustained ability of a community to utilize available resources to respond to, withstand and recover from adverse situations. Both community cohesion and resiliency are important elements in a safe and healthy community and are fostered through fun events and activities involving the whole community. Earlier this summer we participated in Farmers' Markets in Fox Point and Brown Deer and last week we participated in Glendale's National Night Out. In September we will be at the Bayside Picnic on September 8th, Shorewood Farmers' Market on September 15th and Whitefish Bay's Farmers' Market on September 22nd.

Kudos to Health Department Staff

Earlier this spring, Sanja Miljevic, one of the NSHD's four Public Health Nurses, won the Carol Graham Scholarship for Emerging Leaders in Public Health Nursing. As an award recipient Sanja received a paid registration to the Wisconsin Public Health Association's Public Health in Practice Conference. Sanja attended the conference in Stevens Point last week to develop her

skills and learn of resources to improve community health. Sanja has been with the NSHD for four years and in that time has become one of our primary nurses working on communicable disease investigations, including managing several active TB patients. In her time with the Department, she has become a certified Child Passenger Safety Technician and a Rabies Control Program Trained Observer. Sanja also helped develop and onboard staff to our new scheduling and billing software system, allowing us to expand our Medicare billing options for flu vaccine. Congratulations, Sanja, on your award and your achievements in public health.

Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980.

Tuesday, August 14th 10-11:00 a.m., Brown Deer
Wednesday, August 15th 3:30-4:30 p.m., Brown Deer
Tuesday, August 21st 7:30-9:00 a.m., Shorewood
Tuesday, August 28th 3:30-4:30 p.m., NS Library

Upcoming Adult Health Clinics (appointment required) – Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation. Please call the North Shore Health Department for an appointment at 414-371-2980.

Wednesday, August 15th 8:00-10:00am Brown Deer (4800 W. Green Brook Dr.)
Tuesday, August 28th 8:00-10:00am Shorewood (2010 E. Shorewood Blvd.)

Upcoming Blood Pressure Screening (walk-ins welcome – no appointment necessary)

Thursday, August 16th 12:30-1:00pm LX Club (WFB Women’s Club, 600 E. Henry Clay St.)
Wednesday, August 22nd 3:30-4:30 p.m., Shorewood Office (2010 E. Shorewood Blvd.)
Wednesday, September 5th 12:15-1:00 p.m. Dolan Center (4355 W Bradley Rd)

For the most up-to-date information on pricing, upcoming clinics and screenings, visit the Clinics page of our website at: <http://www.nshealthdept.org/Clinics>