



## VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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**To:** The Honorable Members of the Fox Point Village Board

**From:** Scott A. Botcher, Village Manager

**Date:** November 17, 2017

**Re:** **Administrative Report for the Week Ending November 17, 2017**

### ADMINISTRATION

1. Preliminary Audit work by Baker Tilly Virchow Krause, LLP with staff is scheduled for the dates of December 13 and December 14.
2. Staff facilitated and attended Village Board meeting.
3. Board of Appeals Public Notice was mailed/e-mailed by staff per village code to property owners within 500 feet, Board of Appeals members, Fox Point Building Inspector, and Posted.
4. Board of Appeals meeting date was set for Tuesday, December 5, 2017 by staff.
5. Pool Advisory Committee meeting date was set for Friday, December 15, 2017 by staff.
6. April 3, 2017 Spring Election candidate packets were updated, generated by staff, delivered to incumbents and run for new candidates.
7. Delinquent Utility payments have been added to the 2017 tax roll by staff.
8. Manager attended NSFD Special Board meeting.
9. Staff attended North Shore Managers Meeting.
10. November Village Board meeting re-appointment and new appointment letters with paperwork have been mailed out.
11. New artwork by local artist Larry Booth is available to view in the Village board room. Artwork from Fox Point artists typically will be displayed for two months at a time, so make sure to take the time and check it out before it's gone! Thank you again to Myra Vanuxem for allowing the Village to display her wonderful quilts the last two months!

### DEPARTMENT OF PUBLIC WORKS

1. Activities around the front door were completed – caulking, replacement of the ceiling tile, and miscellaneous tasks. Three tasks are outstanding and will be worked on over the winter – replacement of the planter beds, replacement of the bulletin board for postings and replacement of the information sign (directing visitors to the upstairs offices).
2. A reminder has been added to the Village website regarding the upcoming holiday collection schedule.
3. Paving activities have been completed on Navajo and Seneca (as well as patches on Crossway and Mohawk). Minor work remains to be done (a main line valve box was paved over on Crossway, puddles are located on some driveway approaches, grading

- activities, etc.). Shoulder material was being placed on Wednesday and landscape restoration will occur once the shoulders are installed. A punch list of tasks to be completed is being prepared by Kapur & Associates.
4. The pressure reduction valve was turned on Beach Drive (related to the recent water main construction). The valve is scheduled to be started up next week and the line will be flushed before placing it in service.
  5. Other water utility tasks include meter reading, sending replacement meter cards, checking hydrants that were "frozen" last winter and pumping them dry, and shutting off the drinking fountains and hose bibs at the Green Tree/Santa Monica garden.
  6. Began work on the 2017 PASER ratings – the information will be submitted to the State DOT within the next couple of weeks.
  7. Reviewed a Senate and Assembly Bill to raise the minimum public bidding threshold for public construction projects from \$25,000 to \$50,000 and communicated with legislative offices regarding the proposed legislation.
  8. Began an initial review of an open records request.

### **POLICE DEPARTMENT**

1. On November 9, 2017 at 2:45 PM, officers responded to the station to meet with a citizen who was reporting identity theft. The officer met with a citizen who advised that their bank credit card had been used without their permission at Best Buy. The officer assisted the resident with putting a freeze on their credit and obtaining information to assist in the case. The case remains open as the officer reviews surveillance video and banking records.
2. On November 10, 2017 at 7:04 AM, officers responded to the 8300 block of North Santa Monica Boulevard for a report of a stolen auto. The officers met with a resident who advised that her car was taken from the driveway without permission after it was left running with the keys in the ignition. The vehicle was recovered in the City of Milwaukee two days later. The investigation remains open as the officers process the car for evidence and interview people involved.
3. On November 11, 2017 at 3:27 PM, the officer received a call from the social worker at Aurora Grafton hospital regarding a possible elder abuse case. The officer met with the social worker and physicians at the hospital regarding the patient's injuries. The officer continued the investigation and based on their findings, and the recommendations of physicians, the case is referred to the Department of aging in the social worker at the hospital.
4. On November 14, 2017 at 12:13pm an officer conducted a traffic stop in the 300 block of West Mall Road for a registration violation. During the traffic stop, the officer became suspicious of the drivers behavior and conducted a field interview. The driver admitted to possessing marijuana and paraphernalia and was subsequently arrested. The driver was cited for the drug possession and will appear in municipal court.
5. On November 15, 2107 at 10:12 pm, an officer was dispatched to a business in the 8700 block of North Port Washington Road for a report of fraud. The officer met with the business staff and was advised that a person called the business and advised them to transfer the money form the safe and register to a MoneyPak Green Dot credit card. The employee transferred the funds and provided the caller with the necessary information to

complete the transaction. The investigation remains open as the officer conducts interviews and obtains banking records.

*\*\*\* DO NOT respond to anyone who calls and requests money from you through credit cards purchased at the drug store or any business gift cards! These are all scams. The stories include grandchildren in jail, paying a bond for missing jury duty, anything that plays on your emotions and will get you to act quickly. Legitimate businesses do not transact through other retail gift cards or prepay credit cards. \*\*\**

6. On November 16, 2017 at 6:01 pm, an officer responded to the parking lot of Riverpoint Shopping Center for a report of a hit and run accident. The reporting person advised that their car was damaged by an unknown motorist while parked in the lot. The officer is continuing to investigate and review security camera footage. The investigation remains open.

*The police department continues to work with the residents and share information with one another about suspicious activity in the community in an effort to keep everyone safe. Thankfully we continue to have a safe community with low crime rates. Unfortunately, the greater metro area continues to see an increase in entries to unlocked cars, auto thefts and even home invasions. Please lock your cars when they are parked outside, take the keys out of the car and lock your homes at night. These are all crimes of opportunity. Working together we can reduce the opportunity for those wishing to commit crimes.*

*If you see something, say something. People who want to commit the crimes are hoping to go unnoticed.*

## **NORTH SHORE HEALTH DEPARTMENT**

### **Did You Know?**

The American Cancer Society has set aside the third Thursday of November for the Great American Smokeout event. This event encourages smokers to make a plan to quit, or to plan in advance to stop smoking that day. By quitting, even for 1 day, smokers will be taking an important step toward a healthier life and reducing their cancer risk. Take the first step on November 16<sup>th</sup>.

Lung cancer is one of the most common cancers, and is the leading cause of cancer death among men and women. You can lower your risk of lung cancer by quitting smoking, getting your home tested for radon, avoiding exposure to cancer causing chemicals, and eating a healthy diet with a lot of fruits and vegetables. Some common symptoms of lung cancer include:

- A cough that does not go away/coughing up blood
- Chest pain/shortness of breath
- Weight loss

- Infections (bronchitis, pneumonia) that keep coming back

The best way to reduce your risk of lung cancer is to quit smoking. About 36.5 million Americans still smoke cigarettes, and tobacco use is the single largest preventable cause of disease and premature death in the United States. Quitting smoking has immediate and long-term benefits at any age.

Call the Wisconsin Tobacco Quit Line at 1-800-QUIT NOW (800-784-8669) for more information and resources on quitting.

For more information on lung cancer visit [www.cancer.org](http://www.cancer.org)

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**Health Insurance Market Place Deadline Reminder**

**If you don't have health insurance through your employer, Medicare, Medicaid, the Children's Health Insurance Program (CHIP), or another source that provides qualifying health coverage, the Marketplace can help you get covered. The 2018 Open Enrollment Period runs from November 1, 2017 to December 15, 2017. For more information visit: <https://www.healthcare.gov/quick-guide/dates-and-deadlines/>**

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Last week at the health department

The new Sanitarian completed training on HealthSpace, the electronic records system used in Wisconsin to track inspections of restaurants, pools, and hotels.

The Health Department partnered with North Shore Fire Rescue to present a fire and fall prevention program- "*Remembering When*" to members of Fox Point Lutheran Church. This program, provided through the NFPA, addresses prevention of falls and fire related injuries, both of which are more likely to occur as we age.

Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980.

- Tuesday, November 21<sup>st</sup> -7:30-9 a.m.-Shorewood
- Tuesday, November 28<sup>th</sup> -3:30-4:30 p.m.-NS Library
- Tuesday, December 12<sup>th</sup> – 10:00-11:00am- Brown Deer
- Thursday, December 14<sup>th</sup> – 3:00-4:30pm- Shorewood

Upcoming Adult Health Clinics (appointment required) – Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation. Please call the North

Shore Health Department for an appointment at 414-371-2980.

Tuesday, November 28<sup>th</sup> – 8:00-10:00am- Shorewood

Upcoming Blood Pressure Screening (walk-ins welcome – no appointment necessary)

For the most up-to-date information on upcoming clinics and screenings, visit the Clinics page of our website at: <http://www.nshealthdept.org/Clinics>

Thursday, November 23<sup>rd</sup> -3:30-4:30 p.m.- Shorewood office

Wednesday, December 6<sup>th</sup> – 12:15 1:00 pm - Lois and Tom Dolan Community Center, Brown Deer