



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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To: The Honorable Members of the Fox Point Village Board

From: Scott A. Botcher, Village Manager

Date: August 11, 2017

Re: **Administrative Report for the Week Ending August 11, 2017**

ADMINISTRATION

1. The Village Board room is currently undergoing a much needed facelift. All Village meetings for the next two to three weeks will be held at the Police Department.
2. Staff has started working with Ruckert Mielke on the web application for the digital property files.
3. Staff met with Mandel to review the draft developers agreement for the Dunwood development.
4. Staff facilitated and attended Village Board Meeting.
5. Village Pool held its annual banquet on Thursday, August 10.
6. Two vendor presentations were attended by staff for consideration of potential Village customer credit card use.
7. Plan Commission meeting was held and attended by staff on Monday, August 7, 2017.
8. Registration for four staff members was submitted for the Civic System Software Annual Symposium Training held in September.
9. Staff designed, completed and placed two new forms on the Village website: Voter Cancellation Form and Tax Change of Address Form.
10. New Citizen Appointment letters and Board, Committee, Commission information was generated and prepared for mailing.
11. **Reminder:** Village Pool will remain open until Labor Day this year. Please check out the Village website for more information.
12. **Reminder:** Village Pool is hosting their last Movie Float Night tonight! Doors open at 7:45pm and the movie (Moana) will begin at 8:00pm.

DEPARTMENT OF PUBLIC WORKS

1. DPW and water utility staff met with our contractors and We Energies working on the Navajo/Seneca Road project and the water main from Merrie Lane to Beach Drive. Work remaining to be done on the Seneca/Navajo project includes water main installation on Navajo, culvert installation on Navajo, water lateral installation on both roads, regrading of the ditches on both roads, sewer manhole activities prior to paving and paving of both roads. In addition, there are still the water laterals on Lake Drive that need to be installed. At this time, the contractor is anticipating bringing in a second crew to assist

with the remaining work in order to finish the work mid-September. This, however, will likely be revised considering We Energies' schedule is part of the equation and it is anticipated they will not be completed with their gas and gas lateral installation activities on the roads until the end of September. It is likely that paving and landscape restoration will not be completed until early to mid-October.

2. Jet Underground is working on the Merrie Lane/Beach Drive water main and will be pulling pipe in today (August 11). It is anticipated they have about two weeks' worth of work before completion.
3. Staff met with a contractor on the storm pipe between Churchill and Fox trying to come up with alternatives for the broken pipe in the ground. During heavy rains, the water will bubble out of the broken sections of pipe and drain into residents' yards. One cost estimate to perform the work was over \$40,000. We are trying to obtain other estimates. If the cost is over \$25,000 then staff will be required to publicly bid the project.
4. Staff met with the consultants working on the Goodrich Lane Ravine project to provide comments and input on the design drawings. The consultant has submitted a change order for additional work which will be reviewed and evaluated before being submitted to the Board for consideration. Design completion is still anticipated to be done early to mid-September with a possible award in October and construction in late October into November. If bids are not favorable, the project will be rebid in early winter.
5. The DPW interns have completed an inspection on over 500 segments of pipe and have identified nearly 200 segments needing repair and/or cleaning. The interns are now prioritizing the pipe segments and will prepare maps that will assist staff in budgeting decisions. They have also identified discrepancies in our maps which will be shared with our GIS consultant.
6. The water utility has been assisting the contractors in responding to questions on the water main installation projects, coordinated the annual corrosion control inspection of the water tank, performed meter reading cleanup and have continued with a lot of locate requests. The locate requests are ramping up due to anticipated We Energies gas installation work in the Village (two projects that we are aware of consist of over 2,000 feet of work).
7. DPW staff, in addition to normal activities, performed ditching activities on Lake Drive, completed a road patch on Navajo and Cherokee, performed shouldering activities, placed playground wood chips in the playground areas, inspected playground equipment for damage, prepared Longacre Pavilion for rentals and worked on tree removals and pruning.
8. DPW staff worked on the headwall construction activities along Navajo and Seneca.
9. Staff met with St. Eugene's regarding the proposed Dunwood development project.
10. Staff researched all past green infrastructure and energy efficiency projects undertaken in the Village over the course of the last 10 years or so. Staff is happy to discuss our prior and continued successes at implementing such projects and obtaining grant funding for the same.

POLICE DEPARTMENT

1. On August 3, 2107 officers completed the investigation into a burglary in the 8200 block of Gray Log Lane and determined the person who entered the home was known to the homeowners. No items were taken during the entry and the resident will be handling the matter without police intervention. No other criminal activity was noted.
2. On August 4, 2017 at 2:20am, an officer attempted to conduct a traffic stop in the 8200 block of North Lake Drive for a speed violation. The driver failed to obey the officers request to stop and increased their speed in an attempt to elude the officer. The officer pursued the vehicle and subsequently apprehended two people in the 8500 block of North Greenvale Road. The passenger was arrested for outstanding warrants and a parole violation and the driver was arrested for fleeing/eluding an officer. Citations were issued for the initial violation and the criminal charges were referred to the district attorney for review.
3. On August 5, 2017 at 10:46pm, officers responded to the 100 block of East Spooner Road for a report of a burglary to the residence. Officers met with the homeowner who advised that their wallet and purse were taken from the home without permission. The officer completed their investigation and after follow-up interviews determined that the property had been returned. The resident declined to pursue the matter further and the investigation was closed.
4. On August 6, 2017 at 6:46 pm, an officer conducted a traffic stop in the 500 block of West Brown Deer Road for a license violation. While on the traffic stop, the officer was advised that the driver had a valid warrant form the City of Glendale. The driver was arrested for the warrant and issued traffic citations for the violations observed by the officer.
5. On August 8, 2017 at 6:57pm, officers responded to the intersection of North Lake Drive and East Green Tree Road for a motor vehicle crash. The officers investigation of the crash revealed that a northbound driver turned to go westbound on Green Tree Road, however, drove over the traffic island and struck the passenger side of a car stopped at the intersection. The driver of the striking vehicle was subsequently arrested for OWI-2nd offense after failing field sobriety tests. The driver was transported to the criminal justice facility and charges were referred to the district attorney for the OWI and possession of prescription medications.
6. On August 9, 2017 at 3:37pm, officers responded to the 1700 block of East Fox Lane for a report of trespassing. While officers were responding they were advised that the subject was becoming agitated and belligerent. Officers interviewed the witnesses at the location and arrested the subject for disorderly conduct. The subject will appear in municipal court for the violation.
7. Staff met with personnel from Mapledale School in preparation for the upcoming school year. The meetings purpose was to review programs in place to assist families, faculty and students with special needs.

NORTH SHORE HEALTH DEPARTMENT

August is National Immunization Awareness Month (NIAM), which highlights the importance of vaccination for people of all ages. The second week of August focuses on vaccinations for pregnant women.

Pertussis (Whooping Cough) is on the rise and outbreaks are happening across the United States. In recent years, up to 1,450 infants have been hospitalized and about 10 to 20 have died each year in the United States due to pertussis. Most of these deaths are among infants who are too young to be protected by the childhood pertussis vaccine series that starts when infants are 2 months old. These first few months of life are when infants are at greatest risk of contracting pertussis and having severe, potentially life-threatening complications from the infection.

To help protect babies during this time when they are most vulnerable, women should get the tetanus, diphtheria, and acellular pertussis (Tdap) vaccine during *each pregnancy*. Getting the Tdap vaccine during the third trimester of pregnancy passes antibodies to the baby which will protect him or her for the vulnerable first few months of life.

Another vaccine that is important for pregnant women to receive is the annual influenza (flu) shot. Influenza can have serious complications in pregnant women, including hospitalization, pneumonia, and preterm birth. Vaccination can protect both pregnant mothers and their babies from flu and flu-related complications.

Both vaccines should be up-to-date for those around babies as well. When those who surround a vulnerable person are immunized, it decreases the chance of exposure. This is called cocooning.

Learn more about prenatal vaccines at the CDC's website:

<https://www.cdc.gov/vaccines/pregnancy/pregnant-women/index.html>

Last week at the health department

Staff participated in Shorewood's celebration of their recognition by AARP as an Age-Friendly Community. Shorewood is the first community in Wisconsin to receive AARP's Age-Friendly designation.

Staff attended Brown Deer's National Night Out. Throughout the summer, we will be sharing information about the Department at events in all seven communities, and gathering information using a brief survey to identify health concerns which will be used to help inform community health improvement initiatives. Residents also have the option of completing the survey online at: https://www.surveymonkey.com/r/NSHD_CHA

Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980.

Thursday, August 10th-3-4:30 p.m., Shorewood

Tuesday, August 15th-7:30-9 a.m., Shorewood

Wednesday, August 16th-3:30-4:30 p.m., Brown Deer

Tuesday, August 29th-3:30-4:30 p.m., NS Library

Upcoming Adult Health Clinics (appointment required) – Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation. Please call the North Shore Health Department for an appointment at 414-371-2980.

Wednesday, August 16th - 8:00-10:00am-Brown Deer

Tuesday, August 22nd - 8:00-10:00am- Shorewood

Upcoming Blood Pressure Screening (walk-ins welcome – no appointment necessary)

Wednesday, August 23rd – 3:30-4:30 – Shorewood

(no August clinic at Lois and Tom Dolan Comm. Center in Brown Deer)

For the most up-to-date information on upcoming clinics and screenings, visit the Clinics page of our website at: <http://www.nshealthdept.org/Clinics>