



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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To: The Honorable Members of the Fox Point Village Board

From: Scott A. Botcher, Village Manager

Date: June 30, 2017

Re: **Administrative Report for the Week Ending June 30, 2017**

ADMINISTRATION

1. Staff was notified by Moodys of Aa1 bond rating for upcoming promissory note sale as well as maintaining same rating on existing debt.
2. Approved renewal liquor licenses and cigarette/tobacco product license are being picked up by businesses this week from staff, prior to the June 30, 2017 expiration date.
3. Metro Municipal Clerks Association (MMCA) meeting/training was attended by staff on Wednesday, June 26, 2017.
4. Wednesday, July 5, 2017, Plan Commission agenda packet was prepared, generated and delivered by staff.
5. 2017 4-Year Voter record maintenance webinar was attended by staff.
6. Staff worked on recording and/or sending follow-up mail for undeliverable 4-year voter maintenance postcards sent out by the Wisconsin Election Commission; Over 480 postcards were mailed out and 194 received for the Village of Fox Point.

DEPARTMENT OF PUBLIC WORKS

1. DPW staff responded to storm damage from the Wednesday night storm event. A couple of trees went down and were removed from the roadway. Staff also evaluated drainage in the Village and responded to a high water alarm in lift station 2. Fortunately, the lift station did not overflow but came precariously close. Staff is working with residents tributary to the lift station to rehab their sanitary sewer laterals (only 5 or 6 homes are tributary to this lift station and the Village has performed investigations to determine the source of clear water that would cause high level alarms).
2. Staff received state approved plans for the front door modifications at Village Hall. This will go before the Building Board on July 7.
3. DPW staff continued with normal activities and are prepping for the July 4 activities.
4. DPW staff removed debris from the Bridge Lane Ravine. This task took three staff members about 2 1/2 hours to complete and pictures and documentation on the costs were forwarded to the Police Department for presentation to the judge (as the perpetrators of at least some of the debris were recently caught and ticketed).

5. Staff has performed PM's and equipment repairs. The used police SUV was prepped and put into service for use by the DPW and the old Jimmy will be auctioned off. Other items have been readied for auction as well.
6. Staff met with a contractor who will be doing the sewer and water lateral tie-ins for the new home on Yates. Work is expected to start on July 5 and the east side of the road will need to be closed due to the location of the water and sewer mains.
7. Staff continued to correspond with Michels and We Energies related to the work on Navajo and Seneca. We Energies is expected to start work next week and Michels is expected to start work the week of July 10. The notice to proceed was sent to Michels.
8. Staff corresponded with residents from whom easements are needed for the water main relay. One of the residents who originally provided verbal permission for a right of entry onto their property has rescinded that approval. This was communicated to the water main contractor who will need to plan an alternative means of installing the water main.
9. The sanitary sewer rehabilitation project has begun and Visu-Sewer will be in town for about the next month.
10. Water utility staff oversaw the re-caulking of the water tank. The work was completed and staff then painted the bear spots. The finished job looks very nice. The cost to perform the work will be split between the contractor and consultant with the Village picking up a small portion of the cost.
11. Staff met with the developer for the Dunwood Crossing project.
12. Staff worked with residents on tree related issues. One resident is appealing the decision that her cottonwood needs to be removed.
13. The engineering interns are making very good progress on their review of the storm pipes in the Village. In about 2-3 weeks, they have inspected nearly 200 pipe segments and documented repairs needed (repairs, replacement and/or cleaning) of about 140 segments of pipe. They also finished inputting data related to our private property I/I program and this information was provided to MMSD so that we can finally receive our nearly \$95,000 reimbursement that has been sitting at the district since last November.

POLICE DEPARTMENT

1. On June 23, 2017 at 8:53pm, officers responded to 8615 North Port Washington Road for a report of retail theft. The officers were advised that the manager was following a male subject who had concealed items and left the store. Upon arrival, the officer met with the manager who had confronted the individual and recovered the stolen merchandise. The subject had fled the area in a vehicle prior to the officers arrival. The investigation remains open at this time.
2. On June 25, 2017 at 1:15am, an officer conducted a traffic stop in the 6900 block of North Lake Drive for a speed violation. During the traffic stop, the officer identified that the driver may be operating under the influence of an intoxicant. The driver participated in field sobriety tests and based on the officers observations the driver was arrested for OWI-first offense. The driver was issued citations for the violations and will appear in municipal court.
3. On June 26, 2017 at 2:12am, Fox Point officers responded to the 6500 block of North Sydney Place in Glendale to assist Glendale Police with apprehending burglary suspects. The

Fox Point officer located two suspects from the burglary and arrested one subject when the second person fled on foot. The case is being investigated by the Glendale Police Department.

4. On June 28, 2017 during the evening and overnight hours officers responded to numerous reports of hazardous conditions due to the high winds and heavy rain. The officers assisted residents with water in the basement, trees down, and flooding over the roadway.
5. On June 25, 2017 at 4:05pm, an officer responded to Cardinal Stritch University for a report of damage to property. The officer met with the resident who reported damage to the windshield of their vehicle. The officer inspected the windshield and found the damage consistent with a stone striking the windshield while driving. No criminal activity was noted and the resident will met with their insurance provider.
6. Staff met with stakeholders in the Village Emergency Operations Plan and reviewed roles, changes and future updates. The plan is reviewed annually for updates and as needed with new personnel involved in the plan.

NORTH SHORE HEALTH DEPARTMENT

Vector-borne diseases are infections transmitted by the bite of infected arthropod species, including mosquitoes, ticks, sandflies, and blackflies. These vectors can carry diseases such as West Nile Virus, Dengue Fever, Zika Virus, Lyme Disease, Ehrlichiosis, Powassam Disease, and many more. Vector-borne diseases account for more than 17% of all infectious diseases, causing over 1 million deaths annually. Mosquitoes are the best-known disease vector and can spread diseases such as West Nile Virus (WNV). Mosquitos spread the disease by feeding on infected birds, so the Wisconsin Department of Health Services (DHS) tests dead covies for the presence of WNV. Since surveillance began on May 1st of this year, DHS has reported that 12 birds found in eight counties in Wisconsin have tested positive for [WNV](#), including Milwaukee County. Fortunately, most people infected with WNV will have no symptoms. About 1 in 5 people who are infected will develop a fever with other symptoms, while fewer than 1% of infected people develop a serious, sometimes fatal, neurologic illness.

The North Shore Health Department partners with the City of Glendale and the Village of Fox Point to obtain samples of storm sewer basin content and determine if *Culex* species of mosquito larvae are present. *Culex* are the species of mosquito capable of transmitting West Nile Virus and the presence of these larvae in sewer basins determines whether larvicide will be used for overall mosquito control.

The health department recommends the following tips to protect against vector-borne diseases:

- Limit time spent outside at dawn and dusk, when mosquitoes are most active.
- Apply insect repellent to clothing as well as exposed skin since mosquitoes may bite through clothing.
- Make sure window and door screens are in good repair to prevent mosquito entry.
- Properly dispose of items that hold water, such as tin cans, plastic containers, ceramic pots, or discarded tires; even a little standing water can become a mosquito breeding ground.
- Perform daily tick checks if you are spending a lot of time outdoors or traveling
- Apply repellents that contain at least 20%–30% DEET.

- Wear clothing treated with 0.5% permethrin.

To learn more visit:

<https://www.dhs.wisconsin.gov/arboviral/westnilevirus.htm>

<https://www.cdc.gov/westnile/>

Last week at the health department

Staff completed recertification in CPR, including using an AED. The Red Cross course in adult and pediatric CPR is completed every two years by staff members.

The Health Officer and Public Health manager participated in a CDC-led training on Disaster Epidemiology, including Community Assessment for Public Health Emergency Response (CASPER). CASPER can be used following an emergency, or to gauge preparedness for an emergency while in the planning stage.

Staff members toured Shorewood House (<http://www.shorewoodhouse.org/>), a residential drug addiction treatment center for women, located in the North Shore. This visit was part of our work on combatting heroin, prescription drug and opioid abuse.

Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980.

Tuesday, July 11th – 10:00-11:00am- Brown Deer

Thursday, July 13th 3:00-4:30pm-Shorewood

Tuesday, July 18th - 7:30-9:00 am-Shorewood

Wednesday, July 19th – 3:30- 4:30pm-Brown Deer

Upcoming Adult Health Clinics (appointment required) – Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation. Please call the North Shore Health Department for an appointment at 414-371-2980.

Wednesday, July 19th – 8:00-10:00am- Brown Deer

Tuesday, July 25th – 8:00-10:00am- Shorewood

Upcoming Blood Pressure Screening (walk-ins welcome – no appointment necessary)

Wednesday, July 5th - 12:45-1:15pm-Lois and Tom Dolan Comm. Center in Brown Deer.

For the most up-to-date information on upcoming clinics and screenings, visit the Clinics page of our website at: <http://www.nshealthdept.org/Clinics>