

VILLAGE OF FOX POINT  
BOARD OF REVIEW MINUTES  
JULY 31, 2019

A meeting of the Fox Point Board of Review was held in Schwemer Hall, 7200 N. Santa Monica Blvd., on Wednesday, July 31, 2019 at 5:31 p.m. Clerk Kelly Meyer called the meeting to order at 5:31p.m., to remain in session per Wisconsin State Statutes 70.47(d)(a)(1-2), to receive the assessment roll for 2019 and to hear any objections that come before the Board of Review to be heard today.

Certification of training is a requirement for the Board of Review of one or more members. The Village of Fox Point currently has two Board of Review members with certifications. Training was submitted to the State in May 2019 to satisfy the training requirements for the Board of Review.

**Roll call of Board of Review members present**

Aaron Aizenberg  
Michael Carter  
Elizabeth Aelion, Alternate  
Douglas H. Frazer, Village President  
Eric Fonstad, Trustee  
Scott Botcher, Village Manager  
Kelly Meyer, Village Clerk/Treasurer

Also Present: Village Assessor Associated Appraisal Consultants Dean Peters and James Carlson, as well as Deputy Clerk/Treasurer, Jeanne O'Brien.

Notice of the meeting was provided and published to the North Shore NOW, to all others as required by State open meetings laws, and posted on the official bulletin boards, the Village website and the Wisconsin Department of Revenue Board of Review Calendar.

**Nomination and Election of Chair and Vice Chair**

Nominations for Office of Chair

Village Clerk/Treasurer Meyer asked for nominations for Office of Chairperson.

President Frazer nominated Village Manager Scott Botcher for the Office of Chairperson. Hearing no other nominations, nominations were closed.

*On motion of President Frazer, seconded by Aaron Aizenberg, and carried unanimously, the Board elected Village Manager Scott Botcher as Chairperson.*

Nominations for Office of Vice Chair

Chair Botcher asked for nominations for Office of Vice-Chair.

President Frazer nominated Aaron Aizenberg for the Office of Vice-Chair. Hearing no other nominations, Chair Botcher closed nominations.

*On motion of President Frazer, seconded by Clerk Kelly Meyer, and carried unanimously, the Chair elected Aaron Aizenberg as Vice-Chair.*

Chair Botcher refreshed the members present of what the role is for Board of Review. The Board is to remain in session for two hours. People may walk in with objection forms during this session. The Village had no timely notices. If someone comes in and can show good cause why they had

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not given the 48 hour notice, they can file an objection, and the Board can consider that if it happens. If allowed to file their objection, we may need to set a hearing to hear those cases should they come forward. There is an obligation to correct errors, look through the roll and note any errors.

**Examine assessment roll and perform statutory duties**

The assessment roll was presented by the Village Assessor, Associated Appraisal Consultants, Dean Peters, James Carlson and Village Clerk/Treasurer Meyer; it was presented to the Board of Review for examination.

Dean Peters of Associated Appraisal Consultants, introduced James Carlson and himself to the board. The 2019 assessment roll is complete. This was a maintenance assessment year and all open book numbers have been inserted into the 2019 roll. Open book was completed successfully, with 8-10 people questioning their assessments. The Village added \$23m in new construction this year, with \$5.5m being in residential. The Village's last revaluation was done in 2017. The estimated assessment level is 93% in 2019. This means that homes are selling above assessed value. The need for a revaluation occurs when the assessed values are less than 10% for more than five years.

Chair Botcher passed the Assessment Roll around to members of the Board of Review for examination at this time. The Board examined the Assessment Roll and performed the required statutory duties.

*On motion of President Frazer, seconded by Eric Fonstad, and carried unanimously, the Board of Review was to sit in recess until such time an objector came in.*

The Chair called that the meeting reconvene and the Board of Review was back on record at 7:31 p.m. No property owner came in to object to their assessment.

At 7:31 p.m., upon being in session for 2 hours, and having no one present to object to their assessment, and having met the statutory required two-hour time limit to appeal to the Board of Review, the Board of Review was complete.

**Adjourn**

*On motion of Eric Fonstad, seconded by Michael Carter, and carried unanimously to adjourn the Board of Review meeting at 7:31 p.m., thereby completing the assessment roll.*

Respectfully Submitted,



Jeanne O'Brien, MMC/WCMC  
Village Deputy Clerk/Treasurer