

**VILLAGE OF FOX POINT  
PLAN COMMISSION MEETING MINUTES  
JANUARY 6, 2020**

1 A meeting of the Fox Point Plan Commission was held in Schwemer Hall, 7200 N. Santa Monica  
2 Blvd. on Monday, January 6, 2020. Chairman Frazer called the meeting to order at 5:45 p.m.  
3 and noted there was a quorum of Plan Commission members present.

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5 The Plan Commission roll call was taken by Deputy Clerk Treasurer, Jeanne O'Brien. Roll call  
6 of Plan Commission present included:

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8 : President Douglas H. Frazer, Chairman  
9 Eric Fonstad, Commissioner  
10 Carol Wilkins, Commissioner (arrived 5:50 p.m.)  
11 John Crichton, Commissioner  
12 Donald Zien, Commissioner  
13 Jay Craig, Commissioner  
14 Scott Yauck, Commissioner

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16 Staff present included Village Manager, Scott Botcher, and Deputy Clerk Treasurer, Jeanne  
17 O'Brien. Also present was Village Attorney, Eric Larson.

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19 Notice of the meeting was provided to the North Shore Now as necessary, and to all others as  
20 required by State open meetings laws and posted on the official bulletin board at 7200 N Santa  
21 Monica Boulevard, as well as the village website at [www.villageoffoxpoint.com](http://www.villageoffoxpoint.com), as per 2015  
22 Wisconsin Act 79 and as described in Village Ordinance Chapter 116-2, 116-2(C).

23  
24 **Approval of the Minutes of the December 2, 2019 Plan Commission Meeting**

25  
26 Mr. Fonstad pointed out three corrections to the December 2, 2019 minutes, as follows:

- 27 1) Line 79 – delete “can be regulated given their size” and replace with “size could be  
28 regulated”.
- 29 2) Line 100 – delete “w/o” and replace with “without”.
- 30 3) Line 117 – relating to next meeting is scheduled for January 16<sup>th</sup> to continue to enter  
31 maps, etc. shall be clarified that the first public workshop meeting is scheduled for  
32 January 16, 2020.

33  
34 *On motion of Mr. Fonstad, seconded by Mr. Yauck, and carried unanimously, the*  
35 *Commission approved the minutes of the December 2, 2019 Plan Commission*  
36 *meeting.*

37  
38 **Review and Recommendation to Village Board re: Consideration of Village Board**  
39 **referral to Plan Commission of a second draft Ordinance to Repeal and Re-create Chapter**  
40 **540 of the Village of Fox Point Village Code entitled “Signs”.**

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42 Mr. Fonstad stated his concerns on a few items. They included the following:

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44 The definition of putting the public on notice does not appear to pop out to him. He asked the  
45 Village Attorney to clarify that. There is a typo on page 5, so he asked that the underscore in  
46 the heading be removed. On page 5, under Name and Warning Signs, he would like the first

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47 line in the 6<sup>th</sup> paragraph to have the word “and”, not “or”, to describe the sign. Attorney Larson  
48 commented that would be more of a policy decision. Mr. Fonstad prefers the word “and”.  
49 There was no opposition from the remainder of the Commission.  
50 Discussion ensued relative to signage, for example, Airbnb signs that identify the premises.  
51 Attorney Larson agreed the words “identify premises” should be removed. Mr. Fonstad  
52 turned to pages 7 and 8, with respect to measuring of signs. After discussion, it was  
53 determined that temporary signs do not require a permit, and Section 9(b) shall include  
54 verbiage stating that all signs, “other than temporary signs” be added.

55

56 *On motion of Mr. Fonstad, seconded by Mr. Yauck, and carried unanimously, the*  
57 *Commission recommended to the Village Board approval of the second draft*  
58 *Ordinance to Repeal and Re-create Chapter 540 of the Village of Fox Point Village*  
59 *Code entitled “signs”, with amendments as follows:*

60

- 61 1) *Delete underscore in Section 540-3 A.(1)*
- 62 2) *In Section 540-3 D, change caption to Warning signs and delete “Name and*  
63 *warning signs which identify premises or” and replace with “Warning signs*  
64 *which”*
- 65 3) *In Section 540-9 B, insert the words “other than temporary signs” after the*  
66 *words “braces of all signs”*

67

68 **Adjourn**

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70 *On motion of Mr. Yauck, seconded by Mr. Craig, and carried unanimously, the*  
71 *Plan Commission meeting adjourned at 6:09 p.m.*

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Respectfully Submitted,

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Jeanne O'Brien  
Deputy Clerk/Treasurer

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