



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

7200 N. SANTA MONICA BLVD.

FOX POINT WI 53217-3505

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To: The Honorable Members of the Fox Point Village Board
From: Scott A. Botcher, Village Manager
Date: September 23, 2016
Re: Administrative Report for the Week Ending September 23, 2016

ADMINISTRATION

1. Staff hosted a Coyote/Turkey informational meeting in conjunction w DNR.
2. Staff attended the LX Executive Committee meeting.
3. Staff attended the Board of Appeals meeting.
4. Staff attended the North Shore Managers Meeting.
5. Staff visited and met with Waste Management working to finalization of recycling services agreement.
6. Staff continues budget preparation and review.
7. Staff started showcasing local artists in the Village Board room. This display is open to the public during the Village's regular hours of operation.
8. Badgerland Striders will be hosting the Lakefront Marathon on October 2, 2016.
9. A new Records Request Form can be found on the Village Clerk section of the website.
10. Insurance applications for 2017 coverage was completed and sent in to the Village's Insurance carrier.
11. Absentee ballots arrived from Milwaukee County printer on Wednesday for staff to prepare and mail to any in-office absentee requests currently on file. Approximately 180 regular absentee ballots were mailed out by staff on Wednesday, September 21, 2016 ahead of the required mailing deadline of September 22, 2016.
12. Absentee ballot requests continue to be processed in WisVote and ballots sent by staff as required within 1 business day and voter registrations continued to be processed if correct required information has been

provided; staff follows up on absentee ballot requests and voter registrations without acceptable documentation.

13. All UOCAVA voters (overseas and military absentee requested ballots) Federal Only Ballots have been e-mailed or mailed within the required WI State Statute time frame and continue to be monitored by staff for any incoming requests to be sent out by the required date of Saturday, September 24, 2016.
14. A Chief Election Inspector meeting to prepare for the November 8, 2016 General Election was held by staff on Tuesday, September 20, 2016 at 5:00 p.m.

DEPARTMENT OF PUBLIC WORKS

1. Staff met with Waste Management on Thursday to discuss their proposal and ability to be ready by January 1 should they be awarded the contract. Though a few items still need to be negotiated, it is anticipated that we will be presenting a contract to the Village Board at the October meeting.
2. Staff has worked with a vendor regarding the purchase of two scooters to replace two that we currently have.
3. 5-yard dump truck with plow will be ordered and work on the specifications for the pick-up truck and plow continues.
4. Staff met with the North Shore Health Department regarding items that may be required to be installed at the pool.
5. DPW staff continue with normal activities in addition to the following:
 - Spraying for bees and yellow jackets along Village properties and at the playgrounds, tennis courts and in trees.
 - Pulling tree stakes from those trees that were planted in 2015 (to be reused).
 - Cleared catch basins of debris.
 - Tree pruning and removals.
 - Reinstalling the soccer posts along Dean Road (appears somebody removed the stakes, so DPW staff reset and re-staked the posts).
 - Crack filling.

6. The water utility was called in at 5:30 AM on Monday, September 19th for a water main break at 7450 N Port Washington Rd. The break was right next to the water service lateral, and required installation of a long repair tapping saddle. They also encountered the sanitary service lateral for the property during the excavation. It was installed 18 inches away from the water main blow hole, and only 1 inch below the water main. Staff had to repair the sewer lateral along with the water main and service lateral.
7. Repairs were made to four hydrants.
8. The water utility foreman attended the AWWA conference in Madison. Information regarding main replacement was prominent and staff will continue to discuss the information presented for applicability to our water mains.
9. The recycling grant application, which is due October 3, was submitted to the Department of Natural Resources. Staff typically receives \$50,000 to \$55,000 for our recycling program with the timely submittal of the grant application.
10. The Village was also informed that it was awarded an \$8,300 forestry grant from Bay-Lakes Regional Planning Commission to assist us with our ash tree replacement program.
11. Staff received a proposal from Graef for the rehabilitation of the ravines underneath the Goodrich Lane bridges and there may be a recommendation to the Village Board at the October meeting to accept the proposal.

POLICE DEPARTMENT

1. On September 15, 2016 at 7:16 PM, officers responded to McDonald's restaurant at 8739 North Port Washington Road for a report of a fight in progress. While enroute, officers were advised that four females were engaged in a fight with a male subject. Upon arrival, officers met with the victim; however, the offending females had left the scene. The investigation remains open.
2. On September 17, 2016 at 3:26 AM officers responded along with North Shore Fire Department for a report of a house fire at 314 East Spooner Road. Officers assisted at the scene and, at the completion of fire suppression activities,

officers investigated to rule out criminal activity. The fire department determined the cause to be electrical item in the basement.

3. On September 18, 2016 at 1:18 AM officers responded to the 7900 block of North Regent Road for a report of family trouble. Upon arrival, officers met with a resident who advised that they had been involved in a motor vehicle accident where the vehicle struck a home and subsequently the resident who was on foot. Officers responded to the location of the accident in investigated. The driver of the vehicle was subsequently located in Whitefish Bay and arrested on suspicion of drunk driving. The case will be presented to the District Attorney for review.
4. On September 19, 2016 at 11:22 PM officers responded to the 7400 block of North Port Washington Road after citizens reported a disturbance in the area. Officers located to subjects yelling and arguing about a domestic matter. The officers investigated and mediated the dispute with no arrests necessary.
5. On September 22, 2016 at 10:35 AM officers responded to the station and met with the resident reporting a runaway juvenile. The officer continues to work with the parent to determine the location of the juvenile and their safe return home.
6. On September 20, 2016 at 8:31 PM officers responded to the 7200 block of North Barnett Lane after a semi-truck became stuck in the turnaround. Officers provided assistance to the driver to remove the truck.
7. During the week, officers conducted two separate traffic stops for moving or equipment violations which resulted in the arrest of the driver for outstanding warrants. In both incidents the driver was able to satisfy the warrant and was released at that time.
8. This week the Police Department summer bicycle helmet citation program came to a close and three recipients of helmet citations were awarded gift cards from local merchants. The generosity of the businesses helps sustain the program which encourages safe bicycling and positive officer community contacts.

North Shore Health Department

Did You Know?

September 18th-24th 2016 is National Child Passenger Safety Week. Some studies have shown that approximately 75% of child safety seats are not installed correctly. Motor vehicle injuries are a leading cause of death among children in the United States. Many of these deaths and injuries can be prevented by proper use of car seats, boosters, and seat belts. Car seats, booster seats and seat belts are the law in Wisconsin but many are not being used correctly. Car seat information is easy to find, but often it's hard for parents and caregivers to decide which seat is best for their child. Follow these tips to ensure your child is in the right seat:

- Choose the right direction: Rear or forward facing
- Check the label to make sure the seat is appropriate for your child age, weight, and height
- Know your car seats history
- Make sure your car seat is installed properly. Visit the link below to find out what car seat is right for your child:

<https://www.safekids.org/ultimate-car-seat-guide/>

Visit our website to learn more about car seat safety and to schedule an appointment with the North Shore Health Department or North Shore Fire Rescue:

<http://www.nshealthdept.org/CarSeatSafety.aspx>

To make an appointment through Milwaukee Children's Hospital of Wisconsin call 414-231-4896

Last week at the North Shore Health Department

A Public Health Nurse presented "First Aid for Older Adults" for the Whitefish Bay Senior Group. Presentation included basic techniques and resources in first aid to help older adults cope in an emergency situation.

Health Director attended a meeting with the Children’s Health Alliance of Wisconsin on integrating clinical and community care. Collaborating with the healthcare system to extend access to preventative services in the community can help improve population health.

The University of Wisconsin Milwaukee College of Nursing students have started their clinical rotation with the North Shore Health Department. The health department is serving as a Clinical Learning Site for the Population Health Nursing Course. The students will be learning about population health through a variety of projects as well as shadowing experiences.

Health department staff continues to be involved with organizations such as SafeKids and Prevent Suicide Greater Milwaukee (PSGM).

Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980.

- Tuesday, September 27th -4:00-4:30pm--North Shore Library
- Tuesday, October 11th -10-11:00 a.m., Brown Deer
- Thursday, October 13th -3-4:30 p.m., Shorewood
- Tuesday, October 18th -7:30-9 a.m., Shorewood
- Wednesday, October 19th -3:30-4:30 p.m., Brown Deer
- Tuesday, October 25th -4-5:00 p.m., NS Library

Upcoming Adult Health Clinics (appointment required) – Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation.

Please call the North Shore Health Department for an appointment at 414-371-2980.

- Wednesday, September 21st– 8:00-10:00am – Brown Deer
- Tuesday, September 27th – 8:00-10:00am – Shorewood
- Wednesday, October 19th – 8:00-10:00am- Brown Deer
- Tuesday, October 25th- 8:00-10:00am- Shorewood

Upcoming Blood Pressure Screenings (walk-ins welcome – no appointment necessary)

Tuesday, September 27th—3:30-4:00pm—North Shore Library

Wednesday, September 28th – 3:30-4:30pm--Shorewood

Tuesday, October 25th -3:30-4:00 p.m., NS Library

Wednesday, October 26th -3:30-4:30 p.m., Shorewood

For the most up-to-date information on upcoming clinics and screenings, visit the Clinics page of our website at: <http://www.nshealthdept.org/Clinics>